



Butte County Mosquito and Vector Control District

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www.BCMVCD.com

Matthew C. Ball
Manager

AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES
MARCH 10, 2021, 4:00 PM
LOCATION: TELECONFERENCE - SEE BELOW

IMPORANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in Executive Order 33-20 to shelter in place and the guidance from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not open to the public at this time.
- The meeting will be conducted via teleconference using Zoom in accordance with the Governor's EO N-29-20
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at 1-669-900-9128 enter the Meeting ID# 641 417 3404 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://us02web.zoom.us/j/6414173404>

Computer: Watch the live streaming of the meeting from a computer by navigating to the Zoom link <https://us02web.zoom.us/j/6414173404> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

Mobile: Log in through the Zoom mobile app on a smartphone and enter Meeting ID# 641 417 3404.

HOW TO SUBMIT PUBLIC COMMENTS:

Written / Read Aloud: Please email your comments to matthewcball@att.net, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 3:00 PM the day of the meeting will be included in the minutes and provided to the Trustees at the meeting. Comments received after this time will be treated as telephonic/electronic comments.

Telephonic / Electronic Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess (generally less than 3 minutes) will take place during the time public comment is open to allow the comments to be collected. Please email your comments to matthewcball@att.net, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. Once the public comment period is closed, all comments timely received will be read aloud. Comments received after the close of the public comment period will be added to the record after the meeting.

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Matt Ball, District Manager, at least 48 hours before the meeting at (530) 533-6038. Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.ButteMosquito.com> as the place for making those public records available for inspection. The documents may also be obtained by calling the District Manager.

1. *Regular Board of Trustees Meeting Time: 4:00 PM Date: March 10, 2021*
2. *Call to Order – 4:00 PM Roll Call*
3. *Persons Wishing to Address the Board on Items Not on the Agenda (limit to 5 minutes):*
4. *Approval of Minutes of the Meeting of: February 10, 2021*
5. *Persons Wishing to Address the Board Pertaining to Closed Session Matters:*
6. *Closed Session Announcement (District Legal Counsel Present): N/A*
7. *Reports: (7.1 – 7.2)*
- 7.1 *CalPERS Prefunding Programs*

Bob Honer and Matt Goss of CalPERS Prefunding Programs will provide a presentation on various options, strategies, and programs available to expedite paying down the District's unfunded accrued liability.

- 7.2 *District Manager's Report*

The District Manager will provide a brief report on current District business and activities. The District Manager will also report on District employees, meetings attended, and current projects.

8. *Policy Matters: (8.1 – 8.5)*
- 8.1 ***Consider a Special Service Agreement between Ron O'Hanlon and Associates and the District***

The Board will be asked to consider a special service agreement between Ron O'Hanlon and Associates and the District.

- 8.2 *Review Bids and Considering Hiring an Architect / Engineering Firm for the New Building Project*

The Board will be asked to review bids and consider hiring an architect/engineering firm to commence with the new building project.

Continued...

8.3 *Review Bids and Considering Hiring an Asphalt Paving Company for the Front Driveway*

The Board will be asked to review bids and consider hiring an asphalt paving company for the front driveway Capital Improvement project. At the August 12, 2020, Board meeting, the Board directed staff to hire a civil engineer to provide a scope of services, plot map, and a itemized bid sheet. The quotes before the Board to review are based on the civil engineers bid sheet.

8.4 *Open Sealed Bids, Select the Highest Bidder, and Announce the Winning Bid*

The Board will ask the Office Manager to open the sealed bids. The Board will hear the bid amounts for each truck and will announce the highest bidder for each truck.

8.5 *District Manager Requests Annual Performance Evaluation*

Per the conditions of the Employment Agreement between the District and District Manager, the manager must remind and request an annual performance evaluation. The employment agreement states, "3. *The Board shall, in April of each year of the Agreement term, meet and confer with the Manager on the issue of his job performance. The Board shall prepare a written evaluation of the Manager's performance, which shall be delivered to, and discussed with, the Manager.*" The Board and District Manager will meet in closed session at April's Board Meeting to discuss the evaluation. At the June 14, 2017, regular meeting of the Board of Trustees, the Board unanimously approved to discontinue the use of the District Manager evaluation form and to again verbally discuss the District **Manager's performance during closed session at which point, a Trustee will** be appointed to draft a letter summarizing the verbal evaluation for the District Manager.

8.6 *District Manager Requests One-Year Contract Extension*

The Board will be asked to consider if it would like to extend the current employment agreement with the District Manager. Should the Board want to proceed, the consideration for a one-year contract extension will be held during the April Board meeting. Per the conditions of the Employment Agreement between the District and District Manager, the manager must request a one-year contract extension.

9. *Topic of the Month:*

Mosquito surveillance traps utilized by the District.

10. *Approve Payment of The Bills:*

The Board will be asked to review the demands made upon the District for the past month and consider approving the payment of the bills.

11. *Personnel:*

On March 1, 2021, Kenny Armstrong and Kellen Larson commenced employment with the District as Mosquito and Vector Control Specialists. Also, on this same date, Mike Mattia commenced employment with the District as a Mosquito and Vector Control Assistant while also fulfilling his internship.

12. *Correspondence:* N/A

13. *Other Business:* N/A

14. *Persons Wishing to Address the Board Pertaining to Closed Session Matters:*
15. *Closed Session Matters (District Legal Counsel Not Present): N/A*
16. *Adjournment: (Next Regular Meeting of the BCMVCD Board of Trustees is April 14, 2021)*

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held February 10, 2021

Members Present: President Dr. Albert Beck, Michael Barth, Bruce Johnson, Vice President Dr. Larry Kirk, Philip LaRocca, Steve Ostling, Assistant Secretary Melissa Schuster, Secretary Bo Sheppard, and Carl Starkey.

Members Excused: None.

Members Absent: None.

Also Present: District Manager Matt Ball, Office Manager Maritza Sandoval, Vector Ecologist/ Fish Biologist Ryan Rothenwander, and Chris Norden a CSDA representative.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on February 10, 2021, was live streamed via Zoom at: <https://us02web.zoom.us/j/6414173404>.
2. The February 10, 2021, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:00 PM by President Beck.
3. Chris Norden provided a brief CSDA update highlighting CSDA's federal call to action. Seeing and hearing no other persons wishing to address the Board, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member LaRocca, seconded by Member Kirk, and passed unanimously to approve the minutes of the Board of Trustees meeting held January 13, 2021, as written.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters.
7. Reports (7.1 – 7.2)
 - 7.1 Under item 7.1 of reports, District Manager's Report, the District Manager reported on January 11, 2021, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee also met on this date. Additionally, all staff attended virtual CPR, first aid, and AED training, annual pesticide safety and awareness training, forklift training, and respirator training.

The District was closed on January 18, 2021, in observance of Dr. Martin Luther King Jr. Day.

On January 19, 2021, the District Manager met with David Roberts of NMR Architects to walk the proposed building project, outline the project, and solicit interest to submit a proposal. The District Manager has successfully met with two architect / engineering firms. Due to COVID-19, finding a third firm has been difficult to date. It was the hope of the District Manager to have the Board review proposals at this month's Board meeting. Also, on this date the Office Manager posted, published, and uploaded the annual public mosquito spraying notice which satisfies the requirements of the District's NPDES permit.

On January 20, 2021, the District Manager and Office Manager attended CalPERS informational webinar that reviewed CalPERS unfunded accrued liabilities, payoff strategies, and 115 trust. The webinar and information provided was extremely valuable. The District Manager and Office Manager provided a summary, discussed available options, and asked if the Board was interested in seeing a presentation from CalPERS representatives during next month's meeting. It was the consensus of the board to view a presentation during the March Board Meeting.

On January 22, 2021, the District Manager attended the biweekly MVCAC Legislative and Regulatory conference call. The meeting discussed pending and drafted legislative bills, the state budget, COVID-19 issues, and reviewed a few regulatory issues.

On January 26, 2021, all District personnel present attended a free defensive driver training class virtually. Those employees that missed the training will attend in June when the training is repeated for new hires and seasonal employees.

On January 28, 2021, the District's management team commenced with interviews for the open positions of Mosquito and Vector Control Specialist.

All staff and several Members of the Board attended the MVCAC Annual Conference virtually on February 1, 2, and 3, 2021.

On February 4, 2021, the District's management team continued interviewing applicants for the open Mosquito and Vector Control Specialist positions.

Currently, the District is still following all the procedures, protocols, and worker protection policies reported to the Board in April. The District offices are still closed to the public, but have 2 locations to pick up mosquitofish, answering any and all service requests, and providing all services as normal. District continues to be on good supply of personal protective equipment and sanitization products.

The District Manager continues to follow the Butte County Public Health Department's Public Health Officer's guidance and recommendations and is monitoring the Governor's press conferences. The District received updated Cal/OSHA requirements for employers regarding COVID-19. The District's current COVID-19 Prevention Program (CPP) has been updated to comply with Cal/OSHA's new requirements.

The District has experienced employees missing work due to isolation/quarantine orders, experiencing COVID-19 like symptoms, as well as COVID-19 positive case(s). Due to the District's proper practices such as masks, sanitization efforts, and social distancing, no other employees have missed work due to workplace exposures.

The Board discussed COVID-19 moving forward, considerations such as the March's Board meeting, District office closure, and employee worker protection policies. The consensus of the Board was to keep the District offices closed to the public, to continue to operate under the procedures and policies that have been followed the past ten months, and to continue to host the Board meetings remotely. The District will reassess these procedures next month.

- 7.2 Under item 7.2 of reports, the Office Manager reviewed the 2020 Annual Report. Member Schuster requested that the partnership of the District and Explore Butte County be highlighted in next year's report. The Board reported it was pleased with the report.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

8. Policy matters (8.1 – 8.2)

- 8.1 Under item 8.1 of policy matters, the Board was asked to declare four vehicles (Trucks 151, 159, 164, and 168) surplus to need, establish the minimum bid amount for each truck, authorize to sell, and to approve the notice of publication. After some discussion, the minimum bid amount for three of the trucks (Trucks 151, 159, and 168) was established to be \$1,500 and the non-running truck (Truck 164) at \$500. It was then moved by Member LaRocca, seconded by Member Sheppard and approved unanimously to declare four vehicles surplus to need, established the minimum bid amounts as listed above, and authorize to sell.

- 8.2 Under item 8.2 of policy matters, the Board had time set aside for Board Trustees to complete the Fair Political Practice Commission Form 700 Statement of Economic Interest, Form 700 required annually.

11. Under topic of the month, the District Manager provided a report on overwintering *Anopheles freeborni*.
12. After reviewing the demands made upon the District for the past month, it was then moved by Member Sheppard, seconded by Member Barth, and passed unanimously to authorize checks numbered 48865 through 48962 be signed and distributed. Expenditures for the month totaled \$335,747.15.
13. Under personnel, the District Manager reported the District received retirement notices from Mosquito and Vector Control Specialist Phillip Henry and Don Lasik. Also that the District extended conditional offers of employment to three applicants.
14. Under correspondence, the Board reviewed letters from Phillip Henry, Don Lasik, and Matthew Ball. The District Manager's letter requested a one-year contract extension.
15. Under other business, the Board was given instructions on how to complete the state mandated sexual harassment prevention training.
16. No persons wishing to address the Board pertaining to closed session matters.

17. No closed session items.
18. President Beck announced adjournment at 4:56 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on March 10, 2021, via Zoom.

Respectfully submitted,

James "Bo" Sheppard,
Secretary

The District was closed on February 11, 2021, for Lincoln's Birthday and also closed on February 15, 2021, for President's Day.

On February 16, 2021, the District Manager attended via Zoom the MVCAC Executive Board meeting. This is a new monthly meeting where all member district managers attend to discuss legislation, action items of the MVCAC, plan, and discuss challenges for the upcoming season. Also, on this date, the District Manager and Office Manager attended a conference call with Bob Honer of CalPERS Prefunding Programs to continue to explore unfunded liability strategies and to confirm their willingness to present to the Board at the March Board meeting.

On February 18, 2021, the District Manager met with Northstar Engineering as well as Streamline Engineering to walk the proposed building project, outline the project, and solicit interest to submit a proposal.

On February 19 and March 5, 2021, the District Manager attended the biweekly MVCAC Legislative and Regulatory conference call. The meeting discussed pending and drafted legislative bills, the state budget, COVID-19 issues, and reviewed a few regulatory issues.

On February 22, 2021, the District Manager and Assistant Manager attended a conference call with Matsom & Isom to further explore and discuss transitioning away from a desktop server to online cloud server with better protections, storage, and backup capabilities.

On February 23, 2021, the District Manager attended the Sac Valley Region via Zoom. The region discussed the upcoming MVAC Board meeting and CalSurv funding issues.

On February 23, 2021, all District staff received live CPR, first aid, and AED testing to conclude the online portion of the recertification. District staff have received their 2-year certification in CPR, first aid, and AED. Also, on this date as well as February 24, 2021, the District Manager and Office Manager attended remotely the VCJPA Annual Conference.

On March 3 and 4, 2021, all licensed District staff attended remotely a continuing education conference on rodents. Also, on these same dates following the Rodent Academy, the District Manager and Office Manager attended SDRMA's Spring Education Days. Also, on March 3, 2021, the District was invited as part of the Food and Agriculture tier to receive dose 1 of the COVID-19 vaccine.

On March 8, 2021, the District Manager attended the MVCAC / CDFW AB 896 working group meeting via Zoom.

COVID-19 UPDATE

Currently, the District is still following all the procedures, protocols, and worker protection policies reported to the Board in April. The District offices are still closed to the public, but have 2 locations to pick up mosquitofish, answering any and all service requests, and providing all services as normal. District continues to be on good supply of personal protective equipment and sanitization products.

The District Manager continues to follow the Butte County Public Health Department's Public Health Officer's guidance and recommendations and is monitoring the Governor's daily press conferences. The District received detailed guidance for employers regarding COVID-19 infections and exposures. The District's current procedures and policies are in place to minimize the loss of the District's workforce.

The District has experienced employees missing work due to isolation/quarantine orders as well as COVID positive case(s). Due to the District's proper practices such as masks, sanitization efforts, and social distancing, no other employees have missed work due to workplace exposures as of today.

The Board will discuss COVID-19 moving forward, considerations such as the April Board Meeting, District office closure, and employee worker protection policies.

Ron O'Hanlon and Associates

3724 Hildale Ave.
Oroville, CA 95966

March 4, 2021

Matthew C. Ball
Butte County Mosquito and Vector Control District
5117 Larkin Road
Oroville, CA. 95965

Dear Matt:

Thank you for the opportunity to submit a proposal for the West Nile Virus Green Pool Survey Program for the 2021 season.

My proposal for the 2021 contract reflects surveying approximately 131,000 acres in the BCMVCD and 6,600 acres in the OMAD and finding an estimated 450 green pools in BCMVCD and 50 green pools in OMAD. This is a round number estimate as there were 428 BCMVCD and 42 OMAD green pools found in 2020. This year's proposal also includes updates to the GIS layer of known pools within the district and updates to assessor parcel data.

The remainder of the 2021 proposal is the same as last year –

- aerial surveys will follow pre-designated routes coordinated with the pool GIS layer
- GPS tracking will capture the camera location for each photo
- Deliverables will include hard copy mapsheets and a GIS layer of target pool/ponds to be inspected.

Please review the attached proposal to provide aerial surveillance of the pools and ponds within the jurisdiction of the Butte County Mosquito and Vector Control District.

I look forward to working with you and your staff on this important program to control the spread of West Nile Virus and other mosquito borne pathogens. Please let me know if you need any additional information or desire any enhancements that would help you in the success of this project.

Sincerely,


Ron O'Hanlon

Ron O'Hanlon and Associates
 3724 Hildale Ave
 Oroville, CA 95966
 (530)534-6787, Cell: (530)588-5859

Work Order Agreement

Customer:
 Butte County Mosquito and Vector Control District
 Attn. Matthew Ball
 5117 Larkin Road
 Oroville, CA 95965

Date:	3/4/2021
Work Order	WN21-01

**Project: 2021 Butte County West Nile Green Pool Aerial Surveillance
 Including Oroville Mosquito Abatement District (OMAD)**
 Schedule of Items

Item	Description	Quantity	Unit	Amount
BCMVCD				
1	Update Existing Pools GIS Point Layer Add new points and update Parcel Data	1	each	\$550.00
2	Conduct Aerial Surveys Estimated 131,000 acres BCMVCD provides aircraft & pilot	1	each	\$3,000.00
3	Develop Target Pools Reports Estimated 550 targets	1	each	\$9,000.00
SubTotal	BCMVCD			\$12,550.00
OMAD				
1	Update Existing Pools GIS Point Layer Add new points and update Parcel Data	1	each	\$50.00
2	Conduct Aerial Surveys Estimated 6,600 acres BCMVCD provides aircraft & pilot	1	each	\$200.00
3	Develop Target Pools Reports Estimated 60 targets	1	each	\$1,000.00
SubTotal	OMAD			\$1,250.00
Total				\$13,800.00

See Technical Proposal for descriptions of listed tasks. Other survey areas may be added at a price of \$95.00 per hour plus aircraft expenses. The total project cost shall not exceed \$16,000.00 without amendment of this agreement.

Signed:
 Butte County Mosquito and Vector Control District

Ron O'Hanlon and Associates

Matthew Ball, Project Manager Date

Ron O'Hanlon 3/4/21
 Ron O'Hanlon, Owner Date

**Butte County Mosquito and Vector Control District
2021 West Nile Virus Green Pool Survey Program**

**Proposed Work Order
By
Ron O'Hanlon and Associates**

Introduction

Scope of Project: Conduct aerial surveillance of pools and ponds within the Butte County Mosquito and Vector Control District (BCMVCDD) and Oroville Mosquito Abatement District (OMAD). Ron O'Hanlon and Associates (OHANDA) will coordinate with BCMVCDD to designate the boundaries of surveillance areas; the selection criteria for target pools and ponds; the priority of the areas to be surveyed; and the schedule of work. OHANDA shall provide all labor, transportation, tools, and materials (except Government-furnished Property) necessary to perform the requirements of the work.

Government Furnished Property: BCMVCDD will provide the following GIS base layers: BCMVCDD boundaries; and Assessors parcels within the project area. BCMVCDD has provided aircraft and pilot for the aerial surveys in the past and provides a project budget that continues that practice.

Preliminary Work Findings: OHANDA performed the BCMVCDD West Nile Virus Green Pool Survey in 2020. The following is a summary of that work:

- a. Past aerial surveillance for green pools has been centered on valley and foothill communities below 3000 ft in elevation within the BCMVCDD and OMAD.
- b. The areas of 2020's surveillance covered approximately 131,000 acres in BCMVCDD and 6,600 in OMAD.
- c. The 2020 survey was conducted between June 9 to 19, 2020.
- d. The 2020 survey identified 428 BCMVCDD and 42 OMAD target pools.
- e. Deliverables for 2020 included hardcopy maps and two GIS layers - a) a layer showing the location of existing pool/ponds and b) a layer showing the target pool/ponds including GPS coordinates, Assessor Parcel Number, and physical address.

Statement of Work:

The 2021 West Nile Virus Green Pool Surveillance program is proposed to be conducted in three phases: 1. Update the 2020 GIS layer of existing pools and ponds within BCMVCDD and OMAD; 2. Conduct aerial surveys taking photos of target pools and documenting their location; and 3. Prepare reports of findings. The details of each phase are described below. Before commencing field work, OHANDA will provide a Certificate of Insurance to indemnify BCMVCDD of claims arising from OHANDA's performance of this work.

Phase 1. Update the 2020 GIS Layer of existing pools/ponds.

The 2020 GIS layer of points that shows the location of pools and ponds will be updated as needed to reflect the latest information obtained from aerial surveys and parcel data. The update will include a fresh intersection with the

latest Butte County Assessors Parcel GIS layer to obtain the corresponding AP numbers and physical addresses for each point. The geographic coordinate system and datum will match existing GIS layers used by BCMVCD.

Phase 2. Conduct Aerial surveys.

The proposed price of aerial surveys is based on utilizing the Butte County Sherriff Dept OH-6A helicopter.

OHANDA will meet with BCMVCD staff to designate the survey extent, order of work progress, and schedule of the 2021 aerial survey program. A tentative map of the areas to be surveyed is based on the Butte County Mosquito and Vector Control District 2020 Aerial Green Pool Survey Results Map and is included as Exhibit 1. The total area of the tentative survey blocks is approximately 131,000 acres in BCMVCD and 6,600 acres in OMAD.

This proposal is based on flight operations being divided over six days spaced out over a three week period, weather permitting, to allow sufficient time to process target data within 3-5 business days to allow BCMVCD staff to make follow-up visits as soon as possible after each block is surveyed.

Preliminary flight lines maps will be prepared that will cover each survey block. Flight lines and existing pools will be loaded into GPS to aide the aircraft operations. Flight lines are proposed to be spaced 600 feet apart and will have an overlap of 150 feet. Flights will be conducted at approximately 3,000 feet above the terrain. Flight line spacing and altitudes are designed to provide a view of entire swath with a viewing angle no greater than 40 degrees from vertical. Flight lines will be tracked via GPS logging positions every second.

Target pools/ponds meeting the selection criteria will be photographed with camera settings that provide a minimum resolution of 0.17 feet per pixel. The camera will be synchronized to the GPS device to facilitate geo-referencing of the photos. Photos and GPS data will be downloaded and backed up at the end of each day's flight operations.

Phase 3. Develop reports.

The reports associated with the 2021 BCMVCD West Nile Virus Green Pool Survey Program will include maps of the routes flown and target pools/ponds identified; a GIS layer of the target pools; and datasheets for each target pool/pond that show photos and location data for each identified target. More specifics for each of these items are provided in the Deliverables section below.

Deliverables:

All hard copy deliverables will be provided 3-5 business days after flight operations for up to 100 targets. When a more than 100 targets are mapped on any survey flight, an addition day will be allowed per 40 targets.

1. Maps:

- a. Flight lines maps displaying routes flown while conducting green pool surveillance.
- b. Target Pool location maps.

2. **Field visit data sheets:** one hardcopy data sheet will be prepared for each green pool identified in the aerial surveillance. Each field visit data sheet will include two photos of the target pool – an overview and a zoomed in view with a resolution of 0.17 ft per pixel or finer. The data sheets will display the Target Pool ID, the Assessor's Parcel Number, and physical address of the target pool. A 2" by 4" blank text box will provide space for field notes. An example from 2017 is provided as Exhibit 2.

3. GIS layers:

- a. Inventory of existing pools and ponds: An updated point layer will be provided that shows the locations of the pools and ponds. The attributes stored on this layer will consist of a unique ID, the Assessors Parcel Number, and the physical address of each point.

- b. Target pools for 2021: A point layer will be provided that shows the locations of the pools and ponds identified as target pools meeting the BCMVCD selection criteria. The attributes stored on this layer will consist of a unique ID, the Assessors Parcel Number, physical address, the 2021 Target Pool ID, the date of the survey, photo2020fid1, photo2020id2, and type of pool/pond for each point.

Project Work Schedule

The following schedule is based on acceptance and award of this proposal by April 1, 2021.

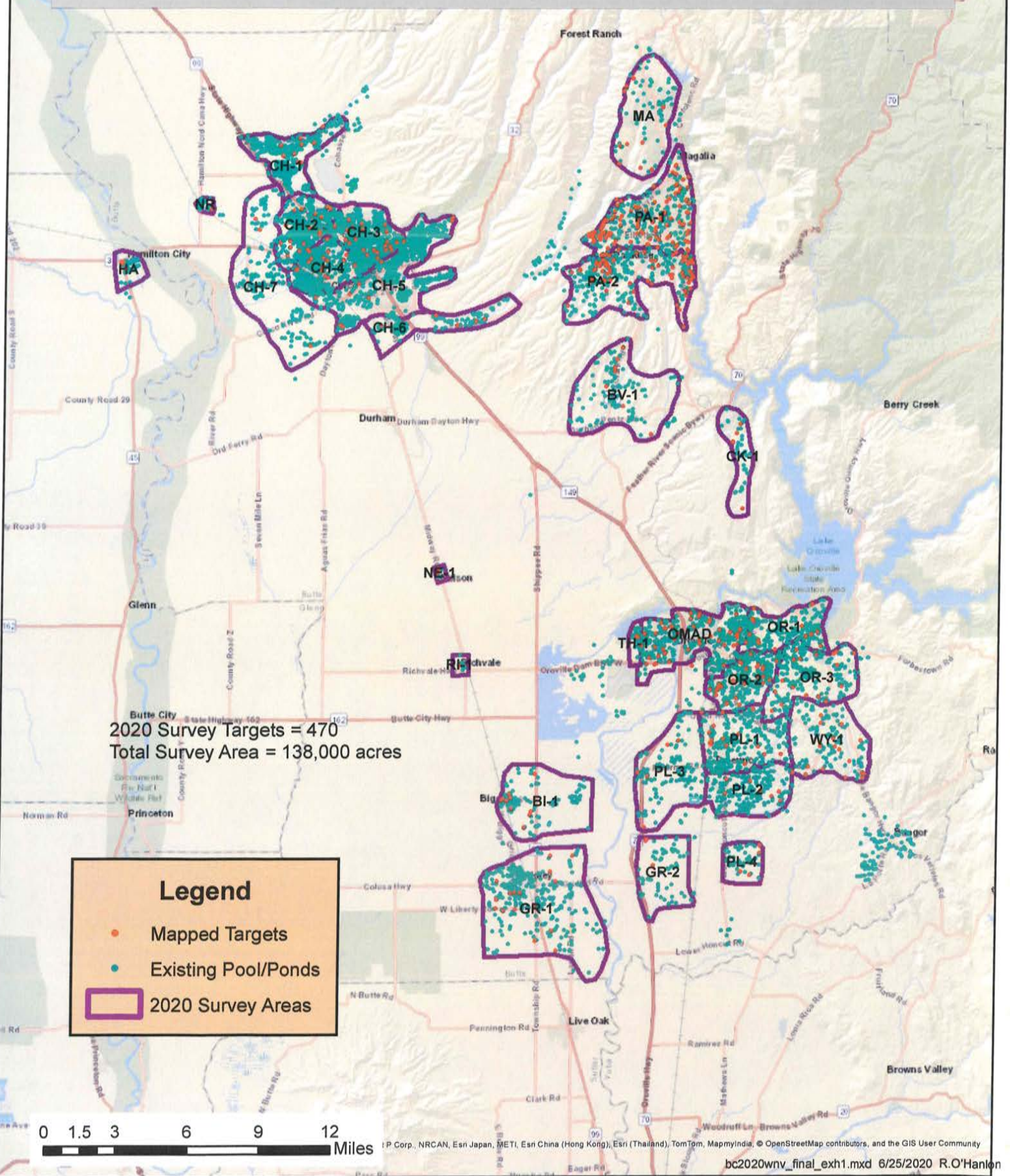
Phase 1. Update of GIS Layer of existing pools/ponds. This updated GIS layer will be completed by June 19, 2021.

Phase 2. Conduct Aerial surveys. Approximately on May 4, 2021 schedule a planning meeting with BCMVCD to finalize work plans and coordinate aircraft operations to be scheduled seven (7) days before aerial operations begin. This meeting will also be used to determine if any other agencies require notification of over flights.

Flight operations commence on approximately May 18, 2021, weather permitting, and will be completed by approximately June 12, 2021.

Phase 3. Develop reports. Reports will be delivered approximately five (5) business days after each flight. The first reports will be delivered approximately May 25 and the final reports on approximately June 22, 2021.

Butte County Mosquito & Vector Control District 2020 Aerial Green Pool Survey Results





February 25, 2021

Butte County Mosquito and Vector Control District
Matthew Ball – District Manager
5117 Larkin Road
Oroville, CA 96965

RE: **Design Services for Building Addition in Oroville, CA**

Dear Matthew,

Russell Gallaway Associates (“RGA”) offers the following proposal for services to Butte County Mosquito and Vector Control District (“Client”) for the above-referenced project.

SCOPE OF SERVICES

RGA will provide the following Scope of Services to Client for the schematic design of approximately 1,800 square feet of new building construction. This proposal is for the schematic design phase only (Part 1). I have included a comprehensive scope for future services (Parts 2-7) for your review for a fee to be determined. Scope of Services to be provided by RGA include the following:

Part 1 - Schematic Design

- 1.01 RGA will prepare Schematic Design Documents for confirmation of design direction, preliminary construction budgets, and general code compliance. Deliverables include:
 - .01 Preliminary Floor Plans
 - .02 Preliminary Site Plan
 - .03 Preliminary Code Analysis
 - .04 Preliminary Exterior Elevations
 - .05 Preliminary Building Sections
- 1.02 Prepare recommendations and preliminary conceptual design solutions regarding exterior materials, building assemblies, and structural systems.
- 1.03 Prepare two (2) exterior conceptual perspective image renderings.
 - .01 Revisions include up to one (1) major and two (2) minor revisions to perspective images.

- 1.04 Attend up to two (2) Schematic Design meetings with Client for review and approval of Schematic Design Documents.

Part 2 – Design Development

- 2.01 Based on Owner- and Client-Approved Schematic Design Documents, prepare Design Development Documents for Owner and Client approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the project as to architectural, structural, mechanical and electrical systems, and other appropriate elements.
- 2.02 Respond to value engineering revisions from Client. Significant changes in the project shall be addressed per Assumptions and Exclusions.
- 2.03 RGA's consultant shall prepare a topographic survey of the site as required for the project.
- 2.04 Prepare a planning and architectural review submittal package for the City of Oroville.
 - .01 Attend and provide representation at meetings for City of Oroville Planning Commission, if required.
- 2.05 Prepare two (2) exterior conceptual perspective images.
 - .02 Revisions include up to one (1) major and two (2) minor revisions to perspective images.
- 2.06 Conduct up to two (2) meetings with Client for review and approval of Design Development Documents.

Part 3 – Construction Documentation

- 3.01 Based on Client-Approved Design Development Documents, prepare Construction Documents for submittal to the City of Oroville for securement of building permit. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consists of drawings setting forth in detail the quality levels and performance criteria of materials and systems and other requirements for the construction of the project. In order to construct the project, RGA's consultants will provide Mechanical Designs, Electrical Design, Plumbing Designs, and Civil Engineering.
- 3.02 Prepare structural design calculations for the project.
- 3.03 Prepare Title 24 Energy Calculations Compliance Documentation based upon Mechanical and Electrical specifications provided by Client's consultants.
- 3.04 Conduct up to two (2) meetings with Client to review and facilitate the Client's approval of Construction Documents. Deliverables include:
 - .01 One (1) approved set of Construction Documents.

Part 4A – Green Building Standards Code Compliance (As Required)

- 4A.01 Prepare additional design and documentation regarding RGA's Scope of Services to demonstrate compliance with the California Green Building Standards Code.
 - .01 Due to inconsistencies in jurisdictional enforcement of the California Green Building Standards Code (CGBSC), this proposal considers this part to be required if the Authority Having Jurisdiction enforces compliance with the CGBSC.

Part 4B – Building Commissioning (As Required)

- 4B.01 Prepare additional documentation to demonstrate compliance with the building commissioning requirements of the California Energy Code and the CGBSC.



- .01 Review of Owner's or Owner Representative's Project Requirements (OPR). Note: OPR shall be provided by Owner or Owner's Representative with assistance by Owner's Commissioning Agent if required
- 4B.02 Due to the size of this project (less than 10,000 square-feet), minimum building commissioning is required by the California Energy Code.
 - .02 Due to inconsistencies in jurisdictional enforcement of the building commissioning requirements of the California Energy Code, this proposal considers Part 4B to be required if the Authority Having Jurisdiction enforces compliance with the building commissioning requirements of the California Energy Code.

Part 5 - Plan Check Services

- 5.01 RGA will provide Construction Documents and forms to Client for submittal to the City of Oroville for plan check processing and permit.
- 5.02 RGA will respond to City of Oroville plan check comments regarding our design to secure permit approvals.

Part 6 - Bidding Assistance

- 6.01 RGA will produce a specification package to include with the approved plans for bidding purposes.
- 6.02 RGA will respond to bidder RFIs and issue bid addenda, as necessary.
- 6.03 RGA will attend a pre-bid walk with potential bidders and attend the bid opening.

Part 7 - Construction Administration

- 7.01 Construction Administration is included as an extra service to be billed hourly with an estimated budget amount as indicated below. Any changes to the plans initiated by Client that result in the issuance of clarification drawings, change orders, additional drafting, engineering and/or review of alternates and/or site visits after permit is obtained will be billed hourly as an extra service in accordance with the attached Schedule of Hourly Rates and Reimbursable Charges.
- 7.02 RGA will review product submittals.
- 7.03 RGA will provide construction observation at project milestones to verify compliance with design documents.
- 7.04 RGA will review contractor pay requests.

RGA proposes to complete the above Scope of Services on a fee basis as follows:

Part 1	\$ 12,000.00
Part 2	\$ 10,275.00 (estimated)
Part 3	\$ 28,350.00 (estimated)
Part 4	\$ 2,500.00 (estimated, if required)
Part 5	Included in Part 3
Part 6	\$ 3,375.00 (estimated)
Part 7	\$ 13,500.00 (estimated)

Total estimated design fee = \$70,000.00

ASSUMPTIONS AND EXCLUSIONS

This proposal is based on the following assumptions and exclusions. Additional services not included in the above Scope of Services, if required, will be billed per the attached Schedule of Rates and Reimbursables.

1. Documents prepared under this contract are schematic only and not for construction.
2. Preparation of "as-built" post-construction drawings is not included but is available.
3. Client shall provide a plot plan depicting building placement, property lines, and applicable easements in CAD format.
4. RGA is not responsible for means and methods of demolition or construction.
5. RGA will provide a Preliminary Opinion of Cost at the end of the schematic phase. Additional detailed estimates prior to bidding of the project may be included in a later phase if requested.
6. Fixtures, equipment, and data systems for the space shall be designed by others.
7. Mechanical, Electrical, and Plumbing (MEP) designs are not included in the Schematic Phase (Part 1)
8. This schematic proposal does not include additional sub-consultant work that is required including, but not limited to, Landscaping, Fire Sprinkler, Low Voltage and Civil engineering design.
9. This proposal does not include structural, materials, soils testing or commissioning.
10. This proposal does not include post-tension foundation designs. Foundation design assumes basic slab on grade with pad footings for client supplied metal building loading reactions. Expansive soils, should they be present on site, shall be removed or treated per the recommendations of the geotechnical engineering report.
11. This proposal excludes MS4 low impact stormwater design and registration. If the project requires MS4 design, it can be provided for an additional fee.
12. This proposal does not include furniture design, specifications, or purchasing.
13. Client or Owner will retain the services of a commissioning agent if required.
14. Extra service items to be billed on an hourly basis include, but are not limited to the following:
 - Payment of any fees
 - Services required due to any changes in the project after completing Schematic Design Documents.
 - Preparation of documents for bid alternatives
15. Plots as required for permitting will be billed separately as a reimbursable expense as itemized below. It should be assumed that at a minimum, a submittal and resubmittal will be required for the local jurisdiction. Check sets of drawings will be provided to client as reductions on 11" x 17" bond paper. Full sized prints are available upon request and will be billed as a reimbursable. The client is entitled to an electronic pdf set of drawings that can be outsourced to other printing providers, but it should be noted: most jurisdictions require a "wet signature" on all pages of the submittal sets.
16. If any of the following circumstances affect the Architect's services for the Project, the Architect may, at the Client's reasonable discretion, be entitled to an appropriate adjustment in the Architect's schedule and compensation.
 - .01 Change in the instructions or approvals given by the Owner or Client that necessitate revisions in Instruments of Service.
 - .02 Enactment of revisions of codes, laws or regulations or official interpretations which necessitate changes to previously prepared Instruments of Service.
 - .03 Decision of the Owner or Client not rendered in a timely manner.



- .04 Changes in the Project including, but not limited to, size, quality, complexity, the Owner's or Client's schedule or budget or procurement method.
- 05. Failure of performance on the part of the Owner or Client, or the Owner's or Client's consultants or contractors.
- .06 Preparation for an attendance at a public hearing, at the request of the Owner or Client, or in the Owner's or Client's behalf, a dispute resolution proceeding or a legal proceeding except where the Architect is party thereto unless otherwise included in Scope of Services.

Statements for services of RGA will be submitted on a monthly basis. Statements will be mailed to the address provided by the Client and will be immediately due and payable. Payment is Net Due thirty days from invoice date. If payment is not so made, interest will be due on the amount of the statement at the rate of 18 percent per annum beginning thirty (30) days after the date of the statement until the same is paid. Compensation for RGA's services shall not be contingent upon Client's ability to collect from others.

It would be unfair for RGA to be exposed to liability for his or her failure to perform a service not included in the scope of work described in this agreement. Client hereby waives any claim against RGA and agrees to defend, indemnify and hold RGA harmless from any claim or liability for injury or loss allegedly arising from RGA's failure to perform a service not included in the scope of the work described in this agreement. Client further agrees to compensate RGA for any time spent or expenses incurred by RGA in defense of any such claim, in accordance with RGA's prevailing fee schedule and expense reimbursement policy.

This agreement may be terminated by the Client upon not less than seven days' written notice to RGA in the event that the Project is permanently abandoned. If the Project is abandoned by the Client for more than 90 consecutive days, RGA may terminate this Agreement by giving written notice.

In the event of termination not the fault of RGA, RGA and its consultants shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due.

Due to scheduling issues, RGA reserves the right to withdraw or modify this proposal if it is not accepted within 30 days. If you have any questions, or require any additional information please give us a call at (530) 342-0302. Thank you for considering Russell, Gallaway Associates, Inc. for your design needs.

Best Regards,

Accepted By:

Don Russell, P.E., CASp
Lic. No. C58201

Matthew Ball
Butte County Mosquito and Vector Control District



2021 RGA SCHEDULE OF RATES and REIMBURSABLES

Hourly Rates

Principal Architect / Engineer.....	\$198.00/hr
Licensed Architect / Engineer	\$155.00/hr
Project Manager / Senior Drafter	\$135.00/hr
CAD Operator / Jr. Engineer.....	\$100.00/hr
Jr. CAD Operator	\$80.00/hr
Clerical.....	\$60.00/hr

Reimbursables

Blueprints printed outside of RGA.....	Cost +10%
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Computer Plots

Line Drawings

24"x36" Bond	\$1.80 each
30"x42" Bond	\$2.65 each
36"x48" Bond.....	\$3.60 each

Presentation Drawings

8.5"x11" Bond - Color	\$1.00 each
11"x17" Bond - Color	\$2.00 each
24"x36" Bond - Color	\$16.00 each
30"x42" Bond - Color	\$24.00 each
24"x36" Bond - Color - Mounted on Foam Core.....	\$27.50 each
30"x42" Bond - Color - Mounted on Foam Core	\$35.00 each
8.5"x11" Photo - Color	\$10.00 each
11"x17" Photo - Color	\$15.00 each
24"x36" Photo - Color	\$40.00 each
30"x42" Photo - Color.....	\$65.00 each
24"x36" Photo - Color - Mounted on Foam Core.....	\$50.00 each
30"x42" Photo - Color - Mounted on Foam Core	\$75.00 each

Photocopies

8-1/2" x 11"	\$0.10/copy
8-1/2" x 14.....	\$0.15/copy
11" x 17.....	\$0.20/copy
Copies printed outside of RGA	Cost + 10%

Miscellaneous

Mileage.....	58 cents/mile
All Other Project Related Items	Cost + 10%

As of Jan 1, 2021



Architectural and Engineering Design Services Agreement Between Client & Architect

This AGREEMENT is made on February 3, 2021

Between the CLIENT: Butte County Mosquito and Vector Control District (MVCD)
5117 Larkin Road
Oroville, CA 95965

And the ARCHITECT: Nichols, Melburg & Rossetto (NM&R)
555 Main St., Suite 300
Chico, CA 95928

For the PROJECT: **New Annex Office Building**

LOCATION: 5117 Larkin Road
Oroville, CA 95965

SECTION 1 – DESCRIPTION AND UNDERSTANDING OF PROJECT

1.1 This project consists of the Schematic Design (SD), Design Development (DD), Construction Document (CD), Bidding & Negotiation and Construction Administration (CA) phases for a new single-story building containing approximately 1,800 square feet. Space programming data will be provided by MVCD.

The building will be located to the north of MVCD's existing office building and will include a covered exterior patio area to link the two administrative office facilities.

The building will be designed to meet the needs of three primary MVCD uses – Laboratory, Board Room and a private Manager's Office.

The new annex design will also include two ADA accessible restrooms

The building will be classified as a "non-essential services" facility and the exterior façade will be designed to complement the existing building, creating a "campus" environment.

- 1.2 The A-E design team will comprise architectural, structural, electrical, mechanical, plumbing, security/low voltage and cost estimating consultants.

SECTION 2 – ARCHITECT’S BASIC SERVICES & RESPONSIBILITIES

The following services comprise the sum of all the services of NM&R and its consultants.

2.1 PRE-DESIGN SERVICES

- 2.1.1 Verify existing conditions as required.
- 2.1.2 Convene meetings with MVCD to confirm space programming and project requirements.

2.2 SCHEMATIC DESIGN (SD) PHASE SERVICES

- 2.2.1 Prepare preliminary design drawings and outline specifications, including services of the consultants
- 2.2.2 Meet with client to review and adjust design.
- 2.2.3 Prepare color exterior elevation and perspectives.
- 2.2.4 Coordinate preliminary design with consultants. Project consultants retained by the Architect are:
 - Structural Engineer
 - Electrical Engineer
 - Mechanical / Plumbing Engineer
 - Security / Low Voltage
- 2.2.5 Prepare schematic level opinion of probable construction cost.

2.3 DESIGN DEVELOPMENT (DD) PHASE SERVICES

- 2.3.1 Develop design and specifications to Design Development (DD) level, including services of consultants.
- 2.3.2 Coordinate with consultants.
- 2.3.3 Refine opinion of probable construction cost.
- 2.3.4 Respond to MVCD review comments.

2.4 CONSTRUCTION DOCUMENT (CD) & PERMIT SUBMITTAL SERVICES

Based on the decisions by Client during the Schematic Design Phase - Section 2.2, Architect shall complete a Construction Document package for the permitting, bidding and construction of the Project. It is anticipated that an initial plan review submittal to regulatory agencies having jurisdiction over the project will be made within Sixty (60) calendar days of Client’s approval of the preliminary design. Included are the following services:

- 2.4.1 Prepare architectural, structural, civil, mechanical, plumbing, and electrical drawings for permitting and construction.
- 2.4.2 Prepare Project Manual and review County public bid package prior to public bid.
 - A. Specifications to include Client approved products and method of project delivery.
 - B. Specifications to correspond to the working drawings and the basis of design for the project.
 - C. Specifications shall meet Title 24 requirements for bidding, construction and project closeout.
 - D. Specifications shall include manufacturer's warranties including term limits approved by the Client.
 - E. Specifications shall be of a quality and detail necessary for public bid.
 - F. A digital copy of the Project Manual shall be supplied to the Client, via MS Word format.
- 2.4.3 Assist Client in its responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.
- 2.4.4 Resolve issues raised by agencies having jurisdiction over the Project.

2.5 BIDDING & NEGOTIATION PHASE SERVICES

- 2.5.1 Attend and assist County with Pre-Bid meeting and Site Walk.
- 2.5.2 Respond to questions for prospective bidders and assist County with the preparation of addenda documents as required.
- 2.5.3 Review bid documents, including Bid Tabulations forms, Sub lists and Notice of Contract with Client. Architect to assist with the evaluation of potential contractor's inclusion and exclusions, i.e. substitution requests, to show compliance with the requirements of the Project Manual.

2.6 CONSTRUCTION ADMINISTRATION (CA) PHASE SERVICES

Architect shall conduct the administration of the project through assistance and clarifications of the construction documents for the Contractor so that the execution of the project adheres to the approved construction documents. This phase will commence with the award of the Contract for Construction via a Notice to Proceed.

- 2.6.1 The architect shall participate in a pre-construction meeting.
- 2.6.2 The architect shall review all submittals according to the project manual.

- 2.6.3 The architect shall participate in on-site meetings each week for duration of construction as detailed in initial project schedule supplied by contractor at beginning of construction. Site meetings/visits shall include; review of construction schedule and progress, review directive to Contractor, conduct photo documentation and produce meeting minutes and site visit reports to be distributed to the project team. For extended work schedule see Additional Services.
- 2.6.4 Provide telephone and electronic consultation to Client and Contractor.
- 2.6.5 Issue Clarifications/ASI's as required.
- 2.6.6 Issue and obtain approval of Change Orders required due to unforeseen conditions or minor conflicts in the construction documents. Change Orders due to Client requested revisions are Additional Services.
- 2.6.7 Process all construction administration-related documents through NM&R's "Alliance2Build" project management system.
- 2.6.8 Prepare punch list.
- 2.6.9 Project Closeout requirements.
 - A. Assemble field documentation and photographs of the project, from site walks through construction.
 - B. Review consultant field reports and related documentation and compile into binder as required.
 - C. Incorporate RFI's, ASI's and minor Change Orders due to unforeseen conditions into AutoCAD Files.
 - D. Conduct final site observation and prepare Punch List.
 - E. Issue Notice of Substantial Completion.
 - F. Review contractors and manufacturer's warranties and related documents.
 - G. Assemble items A-F in a three-ring binder and deliver to the Client upon project completion.

SECTION 3 – ADDITIONAL SERVICES

The following services *are not* included in our scope of services, but can be provided by NM&R as an additional service, billed in accordance with the attached hourly rate and reimbursement schedule.

- 3.1 Preparation of Parcel Maps, easement plats and/or legal descriptions, American Land Title Association (ALTA) surveys and maps or flood studies.
- 3.2 Payment of entitlement, review, development, permit, testing or inspection fees.

- 3.3 Preparation of or payment for SWPPP—grading, field monitoring or storm water testing.
- 3.4 Pre- or post-construction ALTA survey.
- 3.5 Design of automatic fire suppression systems; a performance specification will be provided to accommodate bids by design-build subcontractors.
- 3.6 Presentation drawings or renderings beyond simple 3-D sketch-up views used to communicate the design to the client and generate early design sketches.
- 3.7 Work involving environmental impact reports or entitlements other than Planning or Administrative approval.
- 3.8 Hydrology studies or accommodation of drainage from adjacent parcels.
- 3.9 Preparation of plans, studies or documents relating to obtaining a National Pollutant Discharge Elimination System (NPDES) Permit.
- 3.10 Analysis or design of improvements or extensions of on or off-site utilities made necessary by the proposed project.
- 3.11 Work required due to default of Contractors or serious deficiencies in the work of Contractors or construction subcontractors.
- 3.12 Value engineering exploration.
- 3.13 Interior design services beyond specification of basic finish materials.
- 3.14 Preparation of or assistance with utility service requests or applications.
- 3.15 Landscape and/or irrigation design services.
- 3.16 Design of telephone, security or data systems.
- 3.17 Additional scope Change Orders requested by the client.
- 3.18 Preparation of Record Documents.
- 3.19 Design and Documentation related to LEED certification.

SECTION 4 – CLIENT’S RESPONSIBILITIES

- 4.1 Client shall, at its own expense, provide full information concerning its design objectives, constraints and criteria. Client shall furnish existing building plans and other data available as expeditiously as necessary for the orderly progress of Architect’s professional services.

- 4.2 Architect shall be entitled to rely on accuracy of the information provided by Client.
- 4.3 Client, with consultation from Architect, shall make application to all agencies having jurisdiction over the Project and shall pay all plan review fees, permit fees, application fees and development fees.
- 4.4 Client shall designate an individual to act as the prime liaison with Architect and Architect's consultants. It assumed this individual will be Steven Gibson. Client shall furnish required information, review Architect's work for conformity with Client's objectives and render approvals and decisions as expeditiously as necessary for the orderly progress of Architect's services.
- 4.5 Client shall maintain a reasonable construction contingency for unknown conditions, minor defects or omissions in the design documents, and escalation in the price of materials and labor.

SECTION 5 – HAZARDOUS MATERIALS

- 5.1 Both parties acknowledge that the Architect's scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event the Architect or any other party encounters any hazardous or toxic materials, or should it become known to the Architect that such materials may be present on or about the Project site or adjacent areas that may affect the performance of Architect's services, the Architect may, at its option and without liability for consequential or other damages, suspend performance of its services under this Agreement until Client retains appropriate consultants or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the Project site is in full compliance with all applicable laws and regulations.

SECTION 6 – OWNERSHIP AND USE OF DOCUMENTS

- 6.1 All original drawings, specifications and reproductions made for or in conjunction with this Project shall remain and exclusive property of Architect. Client shall have the right to use documents prepared by Architect in connection with continued or future work to the Project. Architect shall retain one (1) reproducible set of plans of the Project for the purpose of answering future questions raised by Client. If Client uses any drawings or other materials prepared by Architect for any purpose other than the construction of the Project, Architect shall not be liable to Client for any damages resulting from such use and Client shall indemnify and hold Architect harmless from any claim made by a third party for such use.

SECTION 7 – PROFESSIONAL LIABILITY

- 7.1 Architect agrees to maintain professional liability insurance in force throughout the duration of the project with a policy limit of \$2 million per claim.
- 7.2 It would be unfair for the Architect to be exposed to liability for its failure to perform a service not included in the scope of work described in this agreement. Client hereby waives any claim against Architect and agrees to defend, indemnify and hold Architect harmless from any claim or liability for injury or loss allegedly arising from Architect's failure to perform a service not included in the scope of the work described in this agreement, other than those solely resulting from the Architect's negligent acts, errors and omissions. Client further agrees to compensate Architect for any time spent or expenses incurred by Architect in defense of any such claim, in accordance with Architect's prevailing fee schedule and expense reimbursement policy.
- 7.3 The Architect agrees to indemnify and hold Client harmless from any claim or liability for injury or loss, other than those arising out of the Client's sole negligence.
- 7.4 It is understood and agreed that Architect has no constructive use of Client's site; has no control or authority over the means, methods, and sequences of construction; and therefore has no ongoing responsibility whatsoever for construction site safety, a responsibility that has been wholly vested in Client's General Contractor.

SECTION 8 – TERMINATION OF AGREEMENT

- 8.1 Either party upon ten (10) days written notice may terminate this Agreement. Should this occur, Architect shall be compensated for all services performed to termination date, expenses directly attributable to termination, and Reimbursable Expenses due.

SECTION 9 – BASIS OF COMPENSATION

- 9.1 Compensation due the architect and its consultants shall be on a fixed fee of \$72,500.00 (Seventy-Two Thousand, Five Hundred Dollars) exclusive of reimbursable expenses (per attached rate sheet). Charges for Services described above shall be billed monthly and in proportion to the services performed.
- 9.2 Additional Services compensation shall be on an hourly rates and charges basis in accordance with Architect's current Schedule of Hourly Rates and Charges per Attachment A, or per the consultant's similar schedule. All additional services will be approved in writing by client prior to proceeding.

- 9.3 Client shall be responsible for payment of certain Reimbursable Expenses which include actual expenditures made by the Architect in the interest of the Project for the following:
- 9.3.1 Fees paid for securing approval of authorities having jurisdiction over the Project.
 - 9.3.2 Expense of any additional insurance coverage or limits, including professional liability insurance, requested by the Client in excess of that normally carried by Architect and Architect's consultants.
- 9.4 The Americans with Disabilities Act (ADA) provides that it is a violation of the ADA to design and construct a facility that does not meet the accessibility and usability requirements of the ADA. The Client understands that the requirements of the ADA will be subject to various and possibly contradictory interpretations. The Architect therefore, will use its reasonable professional efforts and judgment to interpret applicable ADA requirements and other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the Project. The Architect, however, cannot and does not warrant or guarantee that the Client's Project will comply with all interpretations of ADA requirements and/or requirements of other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the Project.
- 9.5 Client agrees to pay Architect within thirty (30) days after the date of billing. Payments due Architect and unpaid under this Agreement shall bear interest on the unpaid balance at a rate of 1% per month which is an annual percentage rate of 12%. If payment is not received within thirty (30) days, Architect may, at his discretion, stop work until payment is received. Compensation for Architect's services shall not be contingent upon Client's ability to collect from others.
- 9.6 The Client may, at any time, terminate the Contract for the Client's convenience and without cause. Upon receipt of written notice from the Client of such termination for the Client's convenience, the Architect shall cease all work related to the project. The Client agrees to compensate the Architect for all work performed to the date the Architect receives the written notice to terminate.

SECTION 10 – DISPUTE RESOLUTION

- 10.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to the institution of legal or equitable proceedings by either party. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by litigation.

- 10.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Request for mediation shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. Mediation shall proceed in advance of legal or equitable proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.
- 10.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.
- 10.4 In the event of any litigation arising from or related to this agreement or the services provided under this agreement, the prevailing party shall be entitled to recover from the non-prevailing party all reasonable costs incurred, including staff time, court costs, attorneys' fees, and all other related expenses in such litigation.

SECTION 11 – MISCELLANEOUS PROVISIONS

- 11.1 This Agreement shall be governed by the laws of the State of California, except that it will be conclusively presumed that both parties had an equal part in the drafting of this Agreement.
- 11.2 Client and Architect bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement. Neither Client nor Architect shall assign or otherwise transfer his interest in this Agreement without written consent of the other except that Architect reserves the right to retain duly licensed persons, firms or corporations as engineering or design consultants for portions of the Work herein provided for.
- 11.3 If any one or more of the terms, provisions, or conditions of this Agreement are declared invalid, unenforceable, or void by a court of competent jurisdiction, none of the remaining terms, provisions, or conditions shall be affected and shall be valid and enforceable.
- 11.4 Notwithstanding any other provisions in this Agreement to the contrary, nothing herein contained shall be construed as:
 - 11.4.1 Constituting a guarantee, warranty or assurance, either express or implied, that the Architectural Services will yield or accomplish a perfect outcome for the Project; or

11.4.2 Obligating Architect to exercise professional skill or judgment greater than that which can reasonably be expected from other architects under like circumstances; or

11.4.3 An assumption by Architect of the liability of any other party.

AGREED:

Architect:

Authorization by Client:



David A. Rogers, Principal Architect
CA Architect's License No. C26604

Signature (Person signing represents they are
Legally authorized to sign on behalf of entity)

Nichols, Melburg & Rossetto
555 Main Street, Suite 300
Chico, CA 95928

Butte County

Title: _____

Date: _____



**NICHOLS
MELBURG
ROSSETTO**
ARCHITECTS + ENGINEERS

Hourly Rate & Reimbursable Rate Schedule
(Effective January 1, 2017)

Principal Architect / Structural Engineer	\$235.00/hour
Associate Principal Architect / Engineer	\$192.00/hour
Senior Associate Architect / Engineer	\$180.00/hour
Associate Architect / Engineer.....	\$172.00/hour
Structural Engineer	\$168.00/hour
Architect, CASp	\$158.00/hour
Senior Project Architect / Engineer	\$150.00/hour
Project Architect / Engineer / Manager	\$145.00/hour
Architect.....	\$139.00/hour
Medical Planner	\$133.00/hour
Interior Designer	\$127.00/hour
Project Technician I.....	\$122.00/hour
Project Technician II	\$116.00/hour
Project Technician III.....	\$110.00/hour
Administrative Analyst	\$80.00/hour
Technical Assistant	\$69.00/hour
Administrative	\$58.00/hour

REIMBURSABLE EXPENSE RATES:

IN-HOUSE REPROGRAPHICS

Prints	12x24, 15x21, 18x24.....	\$1.75/each
Prints	24x36	\$2.50/each
Prints	30x42	\$3.50/each
Copies	8-1/2x11.....	\$.10/each
Copies	8-1/2x14.....	\$.15/each
Copies	11x17.....	\$.20/each
Color Copies	8-1/2x11.....	\$.50/each
Color Copies	11x17.....	\$.75/each
Plots	24x36 Bond	\$4.00/each
Plots	30x42 Bond	\$5.00/each
Color Plots	15x24 Bond	\$12.50/each
Color Plots	24x36 Bond	\$20.00/each
Color Plots	30x42 Bond	\$25.00/each
Presentation Board Materials		\$50.00/each
Scanning	12x24, 15x21, 18x24.....	\$.55/page
Scanning	24x36.....	\$1.15/page
Scanning	30x42.....	\$1.65/page
Scanning	36x48.....	\$2.15/page

Printing by outside source..... Actual Expense + 10%

Alliance Project Management System:

Server and Database use during Design.....	\$40.00 per month
Server and Database use during Construction.....	\$80.00 per month

TRAVEL EXPENSES

Mileage.....	Current IRS allowed amount
Other Travel Related Expenses	Actual Expense + 10%

AGENCY FEES

Approval and Plan Check Fees	Actual Expense + 10%
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CONSULTANTS

Consultant Billings	Actual Expense + 10%
Consultant Reimbursable Expenses	Actual Expense + 10%

OTHER PROJECT RELATED ITEMS

Actual Expense + 10%



Civil Engineering
Architecture
Environmental
Planning
Surveying
Water Resources

February 23, 2021

Matthew C. Ball, District Manager
Butte County Mosquito and Vector Control District
5117 Larkin Road
Oroville, CA 95965

RE: Architectural and Engineering Services

Dear Matt,

We are pleased to submit this proposal for design professional services for a new building adjacent to the District's Administration Building at 5117 Larkin Road. Our services include: Architectural, Civil Engineering, Topographic Survey, Structural Engineering, Mechanical/Plumbing, Electrical Engineering and Landscape Design.

The building permit process requires that a soils investigation to determine soils bearing capacity for the new building's foundation design. This service is not part of our proposal.

I will be out of the office until March 9 due to shoulder surgery. Should you have questions about our proposal, prior to my return, you can contact Sean Shearer, Department Manager or Ty Yurkovic, Architect at our Chico Office.

Thank you for the opportunity to be of service.

Sincerely,

NorthStar



Larry E. Coffman
Senior Architect

Encl:

cc:

PROPOSED DESIGN SERVICES & UNDERSTANDING OF PROJECT SCOPE

NorthStar has assembled a design team, including Surveying, Civil Engineering, Mechanical Engineering, Electrical Engineering; Landscape design, while self-performing Architectural and Structural design services. The Architect and Architect's consultants will begin by evaluating BCMVCD schematic floor plan provided to NorthStar.

Architectural & Structural Design:

We understand that the scope of work for this project will consist of the following:

- 1. Programming:** The new building to be added to the site shall include 1800 square foot freestanding building with the following spaces: 18' x 20' (approx.) Laboratory with and adjacent Lab Work Shop, accessed by a 10 foot wide roll-up door. 20' x 30' Board Room with a wet bar along one side of the room. Adjacent to the Board Room shall be two single occupancy restrooms and 14' x 20' Manager's Office served by a corridor. On the south side of the new building shall be a covered Court Yard with an outside counter and sink.
- 2. Schematic Design Phase:** This phase will begin by performing a topographic survey of the existing site. The result of the survey will be an accurate compilation of digital as-built drawings from which the remainder of the project will be based. This information is used in conjunction with the programming data and client's aesthetic preferences. Through the lens of the project program the Architect synthesizes all these components into a 3-D design concept. We typically prepare digital study models, sketches and rough floor plans to communicate the design intent. This is often an iterative process, with limits outlined in the contract. The Architect will also organize a meeting between the Client and the Architect's MEP consultants with the goal to define the overall project performance goals. The culmination will be a package provided to the Client for review and approval. This analysis is compared to the overall budget; adjustments to the scope, design or budget will be addressed at this juncture. Our goal with this approach is to purposefully assess and align project expectations between the Client and design team to preserve and prioritize the design intent in relation to the budgetary aim.
- 3. Design Development Phase:** Based on the refined functional plan and flow established through schematic design, we begin developing the technical information needed to describe the look and feel. This phase also sees the other building systems take shape. The project performance goals established during schematic design by the Client, Architect, and Architect's MEP consultants are then expanded upon by the individual consultants and integrated into the overall design. Once the full design team has refined and coordinated the building concept with required systems, the Architect will provide a package to the Client for review and approval. The Architect and his team of consultant shall provide an opinion of construction cost for review and approval by the Owner.
- 4. Construction Documents Phase:** By this point, the project direction is clear, and the client engagement has steadily eased. The lion's share of design work has been agreed upon. The primary goal of this phase is to refine the technical drawings and specifications needed for Agency review, bidding, and construction clarity. Based on review and approval by the Client, the full package of construction documents, calculations and reports will be submitted to the Agency having Jurisdiction for plan check and comment.
- 5. Agency Approval and Procurement:** Once initial plan check comments are received; the design team will evaluate potential project impacts and determine a course of action for revision. When the design team has satisfactorily addressed all comment and the Agency having Jurisdiction has deemed the review complete, they will make available the building permit upon

receipt of required impact fees. The Architect will then assist the Client with procurement of a construction contract via competitive bid.

6. **Construction Phase Services:** The Architect and the Architect's Design Consultants play an active role during construction. Their main charge is to advocate for the Client and help preserve the integrity of the design by actively answering contractor questions, issuing clarification where needed and reviewing material submittals for general conformance with the contract documents. Owner, Architect and Contractor (OAC) Site meetings are anticipated approximately every other week throughout the construction period.

Civil Engineering:

1. Based on the Topographic Survey, determine the new finish floor elevation, provide drainage from new roof and revised site paving around new and existing buildings. Locate connection points for utilities.

Mechanical & Plumbing Design:

We understand that the scope of work for this project will consist of the following:

1. Schematic Design Phase: Conduct one (1) site visit to further evaluate and document existing conditions. Develop AutoCAD base plans based on site visit findings.
2. Construction Documents Phase: Conduct one (1) site visit, prepare construction drawings and technical specifications for the systems and components described above. Submit drawings to the County of Butte and incorporate all corrections required into the working drawings.
3. Construction Phase Services: Review shop drawings and submittal data for general compliance with mechanical and plumbing contract documents. Respond to RFIs and submittals. Prepare change order documents where required to meet existing job conditions. Provide two (2) site visits during the course of construction.

The work related to the mechanical and plumbing systems will be as follows:

Mechanical Systems

- Design new HVAC systems to meet functional requirements.
- New exhaust fans for restrooms.
- Title 24 compliance forms for building envelope and mechanical systems.

Plumbing Systems

- Provide new restroom plumbing fixtures.
- Provide new sinks for Lab, Board Room and Outdoor Court Yard.
- New condensate piping for new rooftop units.

Electrical

We understand that the scope of work for this project will consist of the following:

1. Schematic Design Phase: Conduct one (1) site visit to further evaluate and document existing conditions. It is anticipated that a new electrical service will be brought to the new building. The existing Admin Building existing service will be back fed from the new service.
2. Design Development Phase: Submit requests for electrical meter recordings to be provided by Owner. Provide an updated site plan of existing and proposed electrical and low voltage equipment. Provide a proposed lighting layout indicating: Types of luminaires, lamp source, and quantity of lamps luminaire; Luminaires on emergency power source; Identify interior and exterior luminaire locations on plans. Provide a proposed layout of all electrical and low voltage system devices. Provide updated one-line diagram. Provide updated electrical equipment and low voltage room layouts. Anticipate one (1) design meeting with the design team and Owner's representative. Provide design development drawings in PDF format.
3. Construction Documents Phase: Finalize new electrical plans, indicating complete: Luminaire layout with switching; Title 24 documentation; Power plan complete and coordinated with all equipment and emergency systems; Electrical circuiting complete; Coordination of electrical equipment closets; Coordination of all low voltage devices; Coordination with Mechanical and Plumbing Engineers. Finalize schedules and legends. Finalize electrical site and lighting plans. Finalize one-line diagrams. Finalize electrical load calculations and equipment sizing. Finalize specifications. Complete all required forms for agency review submittal. Anticipate one (1) design meeting with the design team and Owner's representative. Submit two (2) sets of 100% construction document drawings. Respond to plan review comments. Coordinate with design team for additional comments. Assist in the bidding by being available to answer questions to clarify the drawings and specifications. Prepare addendums for clarification of drawings and specifications.
4. Construction Phase Services: Review of electrical submittals and shop drawings for general compliance with electrical contract documents. Respond to electrical contractor's request for information. Prepare change order documents where required to meet existing job conditions. Perform one (1) final inspection and prepare an electrical site observation report.

The work related to the electrical systems will be as follows:

Electrical Systems

- Site lighting and controls.
- Interior lighting and controls.
- Receptacle layout and circuiting.
- Power to mechanical and plumbing equipment.
- Power to equipment furnished by others.
- Title 24 Compliance (NRCC) forms.
- Empty conduit and junction boxes for data system.

COST PROPOSAL

NORTHSTAR

ARCHITECTURAL/STRUCTURAL DESIGN

- Schematic Design, Design Development, Construction Documents, Agency Approval, Bidding, Construction Phase Services **(Fixed Fee) \$95,600.00**

- **TOPOGRAPHIC SURVEY**
Field Crew, Office reduction, review Fixed Fee \$4,090.00
- **CIVIL ENGINEERING** Fixed Fee **\$5,000.00**

NORTHSTAR DESIGN CONSULTANTS

MECHANICAL/PLUMBING DESIGN

- Schematic Design, Design Development, Construction Documents, Agency Approval, Bidding, Construction Phase Services **(Fixed Fee) \$ 9,120.00**

ELECTRICAL DESIGN

- Schematic Design, Design Development, Construction Documents, Agency Approval, Bidding, Construction Phase Services **(Fixed Fee) \$ 6,843.00**

LANDSCAPE DESIGN

- Planting design, irrigation design combined into Construction Documents **(Fixed Fee) \$ 4,600.00**

TOTAL PROPOSED DESIGN FEE **(Fixed Fee) \$125,253.00**

CHANGE ORDERS/ ADDITIONAL SERVICES

- For services beyond the scope outlined, upon Client approval, design changes may be invoiced as time & expense per the attached Standard Rate Schedule, or as defined in a mutually agreed upon contract addendum.



CONTRACT FOR PROFESSIONAL SERVICES

CLIENT: Butte County Mosquito & Vector Control District
5117 Larkin Road
Oroville, CA 95965

DATE: March 4, 2021

Project Description: Office addition at 5117 Larkin Road, Oroville, CA 95965

Included Services: Streamline will provide construction documents for the building only. They will provide the design and structural engineering for the new office building addition of 1,800 square feet as requested by the owner and as required by the building dept. The building design will be as required by the 2019 California Building Code. The project will be a design build with Conroy Construction, Inc. of Chico. The building will be of wood framed or metal framed construction. The owner will contract directly with Conroy Construction for their scope of work. The scope of work includes progress inspections as requested by the owner.

Excluded Services: The scope of work does not include providing a site plan, parking lot analysis, a soils report, property survey, grading plan, stormwater plan, sewer design, electrical plan, plumbing plan, or mechanical plan. Does not include structural engineering for a metal building as this will be provided by the building manufacturer. The scope does not include submitting plans to the building department.

Cost of Services:

Design and Construction Drawings:	\$11,625.00	Fixed Fee
Structural Engineering of building only:	\$8,450.00	Fixed Fee
Title 24 Energy Calculations:	\$525.00	Fixed Fee
Progress Inspections as requested by the owner:	\$125.00	Per Hour
Retainer to be returned with contract	(\$5,000.00)	
Reproductions 24" x 36":	\$3.50	/sheet

Total Balance due upon completion: \$15,600.00 + Retainer + Reproduction costs

Terms and Conditions:

1. The Client/contractor is responsible for maintaining the job site in a safe condition and for the methods of construction. The consultant will not exert any control over construction operations. The presence of the consultant on site does not excuse the contractor from any defects discovered in his work. The client is responsible for obtaining all necessary permits and inspections required by the building department for this project. If the client/owner does not obtain a permit and a certificate of occupancy from the appropriate government agencies for this project, then the consultant shall be released from all liability related to this project.

2. Consultant reserves ownership of all drawings produced under this Agreement. The same shall not be assigned to a third party without the written consent of the Consultant. This Agreement provides the Owner with the use of the drawings for construction of one structure.

3. Owner/Contractor shall verify final plans including all details and dimensions, as well as the conditions of the job before commencement of the Work and while under construction. If the Owner/Contractor becomes aware of any fault or defect with the above, or with the Construction Documents, prompt written notice shall be given to the Consultant in order to remedy discrepancies. It is customary to omit certain details well within the common knowledge of the Contractor or standard building practices. If a detail is omitted from Construction Documents for which the Contractor needs further explanation, the Contractor should determine the solution with Consultant before construction. Contractor assumes full responsibility for



executing all details of construction if not on Documents in order to fulfill his contract for construction. Owner/Contractor shall verify placement of structure and report any discrepancies to Consultant in writing before commencement of Work. Consultant shall assume no responsibility or liability for unauthorized deviation from drawings/documents provided to Owner.

4. Owner to provide all soils testing as necessary and shall be entirely responsible for the discovery, removal of or exposure of persons to hazardous materials at the Project site. Changes in Building or Zoning Codes made after Agreement date may require a change in scope of work with additional cost to be reimbursable to Consultant. Consultant will notify the Client of any changes of this nature.

5. Consultant must rely wholly on accuracy of all site information and legal descriptions as forwarded by Owner including but not limited to: metes and bounds, easements/setbacks, special zoning, subdivision regulations, soils and ground conditions with consultant's report, topographical maps showing utilities.

6. Dimensions and details may change due to field conditions, construction techniques and other variables that shall not be charged against Consultant's drawings for omissions or error. All Work submitted by Consultant is to be properly designed for electrical, heating, ventilation and air conditioning by Owner's Contractor under separate contract.

7. Balance is due and payable upon presentation of invoice. Deferred payment is not implied. Interest on unpaid balance will accrue at the rate of **18% per year**. It is the Consultant's policy to file Notice to Owner or lien according to applicable state mechanic's lien laws if timely payment is not made or Owner violates contract terms. Owner agrees to pay Consultant's fee regardless of the results of government approvals, whether or not the project receives financing, or is completed.

8. In order to provide the high quality of service at the competitive fees quoted herein, the Consultant's total aggregate liability for all claims arising out of or related to the Project shall **not exceed 50% of the Net compensation received for the Project**. Jurisdiction of legal claims made against any party of this Agreement to be in Butte County. Any default or breach in this Agreement made by the Owner/Client or the Consultant shall allow the other party to pursue legal recourse and recovery of damages, costs and legal fees not to exceed \$1,000.00. Mediation will be the first course of resolving contract disputes **excluding collection of unpaid fees** and costs.

9. Retainer is not refundable if project is terminated after this contract is signed unless negligence is proven against Consultant. This Agreement may be terminated by either party upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination. In the event that any items of this contract shall be held unenforceable or void, the entire contract shall not be void or unenforceable and be valid and enforceable. Owner by his or her signature indicates he/she has read and understands entire Agreement.

10. The services provided by the consultant under this contract will be consistent with the level of care and skill provided by other local consultants during the present time the work is performed. Client understands that there are risks associated with construction and understands that the consultant is not providing a warranty of any kind. The Client understands that the laws regarding ADA are constantly changing and that they are sometimes vague and not uniformly enforced. The consultant will make every attempt to satisfy what he believes to be the current interpretation of the ADA requirements. The client understands that the consultant does not make any warranty that his design is in full compliance with the ADA requirements.

Agreement represents the entire and integrated agreement between Owner and Consultant and supersedes all prior negotiations oral or written.

Consultant:

Client:

Jeff Richelieu, RCE 53590 Date
President, Streamline Engineering

Name Date
Title: _____

BUTTE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT



REQUEST FOR QUOTATIONS No. 21-01 PUBLIC PROJECTS

Telephone (530) 533-6038

Facsimile (530) 534-9916

DATE: February 11, 2021

Purchasing Questions: Matt Ball, District Manager, (530) 533-6038

All quotes must be received by Butte County Mosquito and Vector Control District before 4:00 PM on March 3, 2021. Please read the material in this Request for Quotations (RFQ) thoroughly before submitting your quotation. Retain one copy of your quotation for your files and submit the original to: Butte County Mosquito and Vector Control District, 5117 Larkin Road, Oroville, CA 95965 or email to matthewcball@att.net.

QUOTED PRICE SHALL INCLUDE ALL LABOR, MATERIAL, TRANSPORTATION AND TAXES FOR PROJECT COMPLETION.

BID SHEET FOR BUTTE COUNTY MVCD PARKING LOT REHABILITATION PROJECT

BASE BID

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	PRICE (\$)	AMOUNT (\$)
1.	Mobilization and Traffic Control	1	LS	\$ 6,720.00 /LS	\$ 6,720.00
2.	Demolition and Removal of Materials from Site	1	LS	\$ 30,120.00 /LS	\$ 30,120.00
3.	Repair of Existing Curbs	1	LS	\$ 1,575.00 /LS	\$ 1,575.00
4.	Regrading of Subgrade to Drain Site, Compaction and Preparation for Paving	1	LS	\$ 8,395.00 /LS	\$ 8,395.00
5.	Installation of Concrete Slab at Sidewalk	1	LS	\$ 1,050.00 /LS	\$ 1,050.00
6.	Removal of Existing Curb to Allow Passage of Surface Drainage and Installation of Aggregate Base and Asphalt Concrete	1	LS	\$ 125.00 /LS	\$ 125.00
7.	Installation of Concrete Slab for ADA Parking	1	LS	\$ 5,890.00 /LS	\$ 5,890.00
8.	Installation and Compaction of Class 2 Aggregate Base	1	LS	\$ 44,885.00 /LS	\$ 44,885.00
9.	Installation and Compaction of Asphalt Pavement	1	LS	\$ 44,810.00 /LS	\$ 44,810.00
10.	Detector Loop Replacement	1	LS	\$ 1,985.00 /LS	\$ 1,985.00
11.	Installation of Pavement Markings and Striping	1	LS	\$ 850.00 /LS	\$ 850.00
12.	Installation of ADA Signs, Posts & Foundations	1	LS	\$ 1,395.00 /LS	\$ 1,395.00
13.	Installation, Maintenance, Removal and Disposal of Erosion & Sediment Control Features	1	LS	\$ 668.00 /LS	\$ 668.00

TOTAL BASE BID AMOUNT (ITEMS 1 - 13): \$ 148,468.00

ADDITIVE BID #1

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	PRICE (\$)	AMOUNT (\$)
14.	6-Inch SDR-35 PVC Sleeve with Caps	1	LS	\$ 9,865.00 /LS	\$ 9,865.00


TOTAL NET ADDITIVE BID #1 (ITEM 14): \$ 9,865.00

ADDITIVE BID #2

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	PRICE (\$)	AMOUNT (\$)
15.	Install Concrete Curb with 18" Wide Openings for Surface Drainage	1	LS	\$ 8,925.00 /LS	\$ 8,925.00

TOTAL NET ADDITIVE BID #2 (ITEM 15): \$ 8,925.00

The low bid will be determined by the base bid amount, and if applicable, the additive bid amounts added in numerical order.

FIRM NUMBER OF WORKING DAYS TO COMPLETE PROJECT AFTER RECEIPT OF ORDER <u>30</u> DAYS NUMBER OF DAYS PRICE QUOTE IS EFFECTIVE <u>120</u> (Prices must be good for at least 30 days to be considered) Cash Discount of <u>0</u> % in <u>0</u> Days, Net <u>0</u> Days. (Discounts must allow 15 days or more to be considered)		PRICES ARE FOB DELIVERED AT THE ADDRESS BELOW: Butte County Mosquito and Vector Control District ATTN: Matt Ball 5117 Larkin Road Oroville, CA 95965			
The undersigned, being a duly Project Manager of the Contractor, hereby offers and agrees to complete the project described in the RFQ, at the prices and terms stated subject to the provisions of this RFQ.					
Authorized Signature	Typed or Printed Name	Date	Telephone Number	Contractor Name	
	ROONEY S. WINKLER SR. VICE PRESIDENT	3-3-2021	530-343-4600	FRANKLIN CONSTRUCTION INC.	
Street Address		City		State	ZIP
217 FINE ST. # 200		CHICO		CA	95924

NOTES:

- Includes STATE OF CALIFORNIA Prevailing WAGES.
- Includes Re. Paint of Yellow curb with Striping ITEM
- ADD 1 WORKING DAY IF SLEEVE ADDITIVE IS TAKEN
- ADD 5 WORKING DAYS IF CURB ADDITIVE IS TAKEN.

* STATE CONTRACTORS LICENSE # 567469 - CLASS "A"

BUTTE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT



REQUEST FOR QUOTATIONS No. 21-01 PUBLIC PROJECTS

Telephone (530) 533-6038

Facsimile (530) 534-9916

DATE: February 11, 2021

Purchasing Questions: Matt Ball, District Manager, (530) 533-6038

All quotes must be received by Butte County Mosquito and Vector Control District before 4:00 PM on March 3, 2021. Please read the material in this Request for Quotations (RFQ) thoroughly before submitting your quotation. Retain one copy of your quotation for your files and submit the original to: Butte County Mosquito and Vector Control District, 5117 Larkin Road, Oroville, CA 95965 or email to matthewcball@att.net.

QUOTED PRICE SHALL INCLUDE ALL LABOR, MATERIAL, TRANSPORTATION AND TAXES FOR PROJECT COMPLETION.

RECEIVED
MAR 03 2021

BID SHEET FOR BUTTE COUNTY MVCD PARKING LOT REHABILITATION PROJECT

BY:

BASE BID

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	PRICE (\$)	AMOUNT (\$)
1.	Mobilization and Traffic Control	1 LS		\$ 8,925.00 /LS	\$ 8,925.00
2.	Demolition and Removal of Materials from Site	1 LS		\$ 42,955. /LS	\$ 12,886.50
3.	Repair of Existing Curbs	1 LS		\$ 108.50 /LS	\$ 650.00
4.	Regrading of Subgrade to Drain Site, Compaction and Preparation for Paving	1 LS		\$ 16,885 /LS	\$ 23,132.45
5.	Installation of Concrete Slab at Sidewalk	1 LS		\$ 36.11 /LS	\$ 649.98
6.	Removal of Existing Curb to Allow Passage of Surface Drainage and Installation of Aggregate Base and Asphalt Concrete	1 LS		\$ 35.00 /LS	\$ 441.00
7.	Installation of Concrete Slab for ADA Parking	1 LS		\$ 32.00 /LS	\$ 10,880.00
8.	Installation and Compaction of Class 2 Aggregate Base	1 LS		\$ 38.11 /LS	\$ 52,212.07
9.	Installation and Compaction of Asphalt Pavement	1 LS		\$ 3.00 /LS	\$ 54,201.00
10.	Detector Loop Replacement	1 LS		\$ 10.00 /LS	\$ 300.00
11.	Installation of Pavement Markings and Striping	1 LS		\$ 65.00 /LS	\$ 650.00
12.	Installation of ADA Signs, Posts & Foundations	1 LS		\$ 300.00 /LS	\$ 900.00
13.	Installation, Maintenance, Removal and Disposal of Erosion & Sediment Control Features	1 LS		\$ 120.00 /LS	\$ 2,640.00

TOTAL BASE BID AMOUNT (ITEMS 1 - 13): \$ 168,468.00

ADDITIVE BID #1

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	PRICE (\$)	AMOUNT (\$)
14.	6-Inch SDR-35 PVC Sleeve with Caps	1 LS		\$ 37,903 /LS	\$ 2,729.02

TOTAL NET ADDITIVE BID #1 (ITEM 14): \$ 171,197.02

ADDITIVE BID #2

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	PRICE (\$)	AMOUNT (\$)
15.	Install Concrete Curb with 18" Wide Openings for Surface Drainage	1 LS		\$ 90.00 /LS	\$ 24,570.00

TOTAL NET ADDITIVE BID #2 (ITEM 15): \$ 195,767.02

The low bid will be determined by the base bid amount, and if applicable, the additive bid amounts added in numerical order.

FIRM NUMBER OF WORKING DAYS TO COMPLETE PROJECT AFTER RECEIPT OF ORDER

14 DAYS

NUMBER OF DAYS PRICE QUOTE IS EFFECTIVE 30

(Prices must be good for at least 30 days to be considered)

Cash Discount of 0 % in 0 Days, Net 0 Days.

(Discounts must allow 15 days or more to be considered)

PRICES ARE FOB DELIVERED AT THE ADDRESS BELOW:

Butte County Mosquito and Vector Control District

ATTN: Matt Ball

5117 Larkin Road

Oroville, CA 95965

The undersigned, being a duly Project Manager of the Contractor, hereby offers and agrees to complete the project described in the RFQ, at the prices and terms stated subject to the provisions of this RFQ.

Authorized Signature	Typed or Printed Name	Date	Telephone Number	Contractor Name	
<i>Eric Evcatt</i>	Eric Evcatt	4-1-21	530-533-5396	D'S ASPHALT Sealing CO	
Street Address		City		State	ZIP
2615 FOOTHILL BLVD		OROVILLE		CA	95966

BUTTE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT



REQUEST FOR QUOTATIONS No. 21-01 PUBLIC PROJECTS

Telephone (530) 533-6038

Facsimile (530) 534-9916

DATE: February 11, 2021

Purchasing Questions: Matt Ball, District Manager, (530) 533-6038

All quotes must be received by Butte County Mosquito and Vector Control District before 4:00 PM on March 3, 2021. Please read the material in this Request for Quotations (RFQ) thoroughly before submitting your quotation. Retain one copy of your quotation for your files and submit the original to: Butte County Mosquito and Vector Control District, 5117 Larkin Road, Oroville, CA 95965 or email to matthewcball@att.net.

QUOTED PRICE SHALL INCLUDE ALL LABOR, MATERIAL, TRANSPORTATION AND TAXES FOR PROJECT COMPLETION.

BID SHEET FOR BUTTE COUNTY MVCD PARKING LOT REHABILITATION PROJECT

BASE BID

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	PRICE (\$)	AMOUNT (\$)
1.	Mobilization and Traffic Control	1 LS		\$ 25,000 /LS	\$ 25,000
2.	Demolition and Removal of Materials from Site	1 LS		\$ 23,000 /LS	\$ 23,000
3.	Repair of Existing Curbs	1 LS		\$ 1,500 /LS	\$ 1,500
4.	Regrading of Subgrade to Drain Site, Compaction and Preparation for Paving	1 LS		\$ 20,000 /LS	\$ 20,000
5.	Installation of Concrete Slab at Sidewalk	1 LS		\$ 10,000 /LS	\$ 10,000
6.	Removal of Existing Curb to Allow Passage of Surface Drainage and Installation of Aggregate Base and Asphalt Concrete	1 LS		\$ 6,000 /LS	\$ 6,000
7.	Installation of Concrete Slab for ADA Parking	1 LS		\$ 5,610 /LS	\$ 5,610
8.	Installation and Compaction of Class 2 Aggregate Base	1 LS		\$ 59,000 /LS	\$ 59,000
9.	Installation and Compaction of Asphalt Pavement	1 LS		\$ 45,000 /LS	\$ 45,000
10.	Detector Loop Replacement	1 LS		\$ 10,000 /LS	\$ 10,000
11.	Installation of Pavement Markings and Striping	1 LS		\$ 4,500 /LS	\$ 4,500
12.	Installation of ADA Signs, Posts & Foundations	1 LS		\$ 7,500 /LS	\$ 7,500
13.	Installation, Maintenance, Removal and Disposal of Erosion & Sediment Control Features	1 LS		\$ 8,000 /LS	\$ 8,000

TOTAL BASE BID AMOUNT (ITEMS 1 - 13): \$ 720,110

ADDITIVE BID #1

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	PRICE (\$)	AMOUNT (\$)
14.	6-Inch SDR-35 PVC Sleeve with Caps	1 LS		\$ 5000 /LS	\$ 5000

TOTAL NET ADDITIVE BID #1 (ITEM 14): \$ 5000

ADDITIVE BID #2

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	PRICE (\$)	AMOUNT (\$)
15.	Install Concrete Curb with 18" Wide Openings for Surface Drainage	1 LS		\$ 8,500 /LS	\$ 8,500

TOTAL NET ADDITIVE BID #2 (ITEM 15): \$ 8,500

The low bid will be determined by the base bid amount, and if applicable, the additive bid amounts added in numerical order.

FIRM NUMBER OF WORKING DAYS TO COMPLETE PROJECT AFTER RECEIPT OF ORDER <u>30</u> DAYS NUMBER OF DAYS PRICE QUOTE IS EFFECTIVE <u>30</u> (Prices must be good for at least 30 days to be considered) Cash Discount of <u>—</u> % in <u>—</u> Days, Net <u>—</u> Days. (Discounts must allow 15 days or more to be considered)		PRICES ARE FOB DELIVERED AT THE ADDRESS BELOW: Butte County Mosquito and Vector Control District ATTN: Matt Ball 5117 Larkin Road Oroville, CA 95965		
The undersigned, being a duly Project Manager of the Contractor, hereby offers and agrees to complete the project described in the RFQ, at the prices and terms stated subject to the provisions of this RFQ.				
Authorized Signature 	Typed or Printed Name Richard A. Lanier, Estimating Manager	Date 3/3/2021	Telephone Number 530-891-6555	Contractor Name * See Below
Street Address 1764 Skyway		City Chico	State CA	ZIP 95928

* Baldwin Contracting Company, Inc. dba Knife River Construction

Butte County Mosquito and Vector Control District

Recap for the month ending: **February 2021**

	Fund 2270 General Fund	Fund 2272 Hamilton City	
Beginning Cash Balance	\$ 5,991,038.69	\$ 22,341.83	\$ 6,013,380.52
Current Year Revenue Received	\$ 115,379.68	\$ -	
Cash balance	\$ 6,106,418.37	22,341.83	
Prior Month Payables paid	\$ 5,570.74		
Prior year journal adjustment	\$ 24,542.59		
Salaries & Benefits	\$ 170,840.80	\$ -	
Services & Supplies	\$ 93,254.47	\$ -	
Capital Outlay	\$ -	\$ -	
Expenses chargeable to month	\$ 264,095.27	\$ -	\$ 264,095.27
Payables	\$ 75,340.56		
Cash Balance	\$ 5,936,635.51	\$ 22,341.83	\$ 5,958,977.34
Revolving Fund			\$ 2,500.00
			End of Month Combined Cash Balance
			\$5,961,477.34
Less:			
Restricted - UST Trust Fund F-2279	\$ 5,000.00	\$ -	
Committed - Accumulated Capital Outlay	\$ 2,000,000.00	\$ -	
Committed - Aircraft Engine Reserve	\$ 580,000.00	\$ -	
Assigned - Research Reserve	\$ 100,000.00	\$ -	
Assigned - Vector Borne Disease Reserved	\$ 342,500.00	\$ 7,500.00	
Committed - General Reserve	\$ 200,000.00	\$ -	
	\$ 3,227,500.00	\$ 7,500.00	

Voided Fund 2270 Check Numbers: 48985

Voided Revolving Fund Check Numbers:

The before mentioned list of claims is a true and correct listing of bills which have been allowed by the Board of Trustees.

Signature of Board President or Secretary

Signature of District Manager

Butte County Mosquito and Vector Control District
End of Month Check Register
 As of February 28, 2021

Type	Date	Num	Name	Memo	Amount
1010 - Cash in County Treasury					
Payment	02/03/21	5212	Pipers Patch Farms		1,631.23
Liability Check	02/03/21	48963	AFLAC	J1P16	-745.12
Bill Pmt -Che...	02/03/21	48964	ALHAMBRA & SIERRA SPRINGS	1/15/21 water delivery and c...	-13.86
Bill Pmt -Che...	02/03/21	48965	BL GRIFFIN COMPANY	Horse and Bat, fuel hose	-956.31
Bill Pmt -Che...	02/03/21	48966	CALIFORNIA WATER SERVICE	12/18-1/19/2021 Water servi...	-48.91
Bill Pmt -Che...	02/03/21	48967	COMCAST BUSINESS		-776.44
Bill Pmt -Che...	02/03/21	48968	FASTENAL INDUSTRIAL & CONS...	Bat- Hose clamps	-16.75
Bill Pmt -Che...	02/03/21	48969	FEDAK & BROWN LLP	January 2021 sevice towar...	-500.00
Bill Pmt -Che...	02/03/21	48970	HOME DEPOT	6035 322 0 0746 7677	-462.94
Bill Pmt -Che...	02/03/21	48971	INDUSTRIAL POWER PRODUCTS	Blades	-19.28
Bill Pmt -Che...	02/03/21	48972	INTERSTATE BATTERIES	4 Batteries	-584.02
Bill Pmt -Che...	02/03/21	48973	MAC TOOLS	brake press	-71.85
Bill Pmt -Che...	02/03/21	48974	MESSENGER PUBLISHING GRO...	1/22/2021 Public Notice	-145.00
Bill Pmt -Che...	02/03/21	48975	OREILLY	Hub assembly	-155.66
Bill Pmt -Che...	02/03/21	48976	PBM SUPPLY & MFG INC	Poly tubing	-2.85
Bill Pmt -Che...	02/03/21	48977	PRINTWORX	2020 Annual Report	-1,363.42
Bill Pmt -Che...	02/03/21	48978	RIEBES AUTO PARTS		-191.01
Bill Pmt -Che...	02/03/21	48979	UNIFIRST CORPORATION		-178.18
Bill Pmt -Che...	02/03/21	48980	VERIZON WIRELESS	12/11-1/28/2020 District cel...	-570.60
Bill Pmt -Che...	02/03/21	48981	WALMART COMMUNITY	6032 2020 0092 1859	-134.81
Paycheck	02/10/21	48982	BALL, MATTHEW C		-3,302.94
Paycheck	02/10/21	48983	BOYD, DELBERT L		-2,336.27
Paycheck	02/10/21	48984	BRADFORD, AMANDA M		-2,222.17
Paycheck	02/10/21	48985	CASSITY, SHANE M	VOID:	0.00
Paycheck	02/10/21	48986	DELRIO CARRIEDO, EDITH		-1,577.26
Paycheck	02/10/21	48987	DILLARD, ERIC L		-1,635.49
Paycheck	02/10/21	48988	FAVILLA, CHARLES L		-1,387.53
Paycheck	02/10/21	48989	GOFF, AARON P		-1,382.64
Paycheck	02/10/21	48990	HENRY, PHILLIP D		-1,904.75
Paycheck	02/10/21	48991	LASIK, DONALD A		-1,480.11
Paycheck	02/10/21	48992	LUMSDEN, AARON L		-1,902.68
Paycheck	02/10/21	48993	ROBERTSON, SHANE E		-20.38
Paycheck	02/10/21	48994	ROTHENWANDER, RYAN R		-1,880.75
Paycheck	02/10/21	48995	SANDOVAL-SORIA, MARITZA L		-1,900.93
Paycheck	02/10/21	48996	VICE, ELIZABETH L		-1,764.70
Paycheck	02/10/21	48997	WESEMAN, DOUGLAS E		-2,006.78
Paycheck	02/10/21	48998	WILLIAMS, GLEN L		-1,892.17
Paycheck	02/10/21	48999	CASSITY, SHANE M		-1,610.73
Liability Check	02/10/21	49000	ICMA RETIREMENT CORPORATI...	304296	-2,347.94
Liability Check	02/10/21	49001	VALIC	53871	-1,050.00
Liability Check	02/10/21	49002	MECHANICS BANK		-594.23
Bill Pmt -Che...	02/16/21	49003	ADVANCED DOCUMENT CONCE...		-165.03
Bill Pmt -Che...	02/16/21	49004	ALBERT BECK	Meeting allowance February...	-100.00
Bill Pmt -Che...	02/16/21	49005	BRUCE JOHNSON	Meeting allowance February...	-100.00
Bill Pmt -Che...	02/16/21	49006	BUTTE COUNTY MOSQUITO AN...	Reimbursing petty cash acct...	-179.88
Bill Pmt -Che...	02/16/21	49007	CA NEWSPAPER DBA ENTERPRI...	2021 Mosquito Control Publi...	-259.08
Bill Pmt -Che...	02/16/21	49008	CARL STARKEY	Meeting allowance February...	-100.00
Bill Pmt -Che...	02/16/21	49009	COMCAST BUSINESS	8155600281514342 2/6-3/5/...	-375.68
Bill Pmt -Che...	02/16/21	49010	GOLDEN STATE RISK MANAGEM...	March 2021 Health Insurance	-27,844.00
Bill Pmt -Che...	02/16/21	49011	JAMES BO SHEPPARD	Meeting allowance February...	-100.00
Bill Pmt -Che...	02/16/21	49012	LARRY KIRK	Meeting allowance February...	-100.00
Bill Pmt -Che...	02/16/21	49013	MATSON & ISOM TECHNOLOGY ...	00BUTTCO9	-420.00
Bill Pmt -Che...	02/16/21	49014	MEDICAL EYE SERVICES	March 2021	-278.15
Bill Pmt -Che...	02/16/21	49015	MELISSA SCHUSTER	Meeting allowance February...	-100.00
Bill Pmt -Che...	02/16/21	49016	MICHAEL BARTH	Meeting allowance February...	-100.00
Bill Pmt -Che...	02/16/21	49017	MINASIAN MEITH SOARES SEXT...	January 2021 Camp Fire an...	-1,280.00
Bill Pmt -Che...	02/16/21	49018	NORTHGATE PETROLEUM CO	21080	-85.43
Bill Pmt -Che...	02/16/21	49019	PACIFIC GAS AND ELECTRIC		-10,157.77
Bill Pmt -Che...	02/16/21	49020	PHILIP LAROCCA	Meeting allowance February...	-100.00
Bill Pmt -Che...	02/16/21	49021	QUILL CORPORATION	Copy paper	-55.19
Bill Pmt -Che...	02/16/21	49022	RABCO PAYROLL SERVICES INC	Feb 2021 timekeeping system	-135.00
Bill Pmt -Che...	02/16/21	49023	RAMOS ENVIRONMENTAL SERV...	Used oil and oil debris pick up	-460.61
Bill Pmt -Che...	02/16/21	49024	RECOLOGY BUTTTE COLUSA C...	020039727 January 2021 se...	-114.51
Bill Pmt -Che...	02/16/21	49025	RIEBES AUTO PARTS	Solenoid	-61.23
Bill Pmt -Che...	02/16/21	49026	STEVE OSTLING	Meeting allowance February...	-100.00
Bill Pmt -Che...	02/16/21	49027	SUN LIFE FINANCIAL	March 2021	-2,260.14
Bill Pmt -Che...	02/16/21	49028	TONYS REFRIGERATION INC		-242.36

8:01 AM

03/04/21

Butte County Mosquito and Vector Control District End of Month Check Register As of February 28, 2021

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Che...	02/16/21	49029	UNIFIRST CORPORATION		-166.98
Bill Pmt -Che...	02/16/21	49030	VERIZON WIRELESS	12/29-1/28/2020 District cel...	-960.27
Bill Pmt -Che...	02/16/21	49031	WASTE MANAGEMENT	1/1-1/31/21 Chico services	-28.62
Bill Pmt -Che...	02/16/21	49032	US POSTAL SERVICE	Postage 106000286901	-500.00
Paycheck	02/24/21	49033	BALL, MATTHEW C		-3,302.93
Paycheck	02/24/21	49034	BOYD, DELBERT L		-2,336.27
Paycheck	02/24/21	49035	BRADFORD, AMANDA M		-569.55
Paycheck	02/24/21	49036	CASSITY, SHANE M		-1,604.50
Paycheck	02/24/21	49037	DELRIO CARRIEDO, EDITH		-1,577.23
Paycheck	02/24/21	49038	DILLARD, ERIC L		-1,635.48
Paycheck	02/24/21	49039	FAVILLA, CHARLES L		-1,387.52
Paycheck	02/24/21	49040	GOFF, AARON P		-1,382.62
Paycheck	02/24/21	49041	HENRY, PHILLIP D		-1,904.74
Paycheck	02/24/21	49042	LASIK, DONALD A		-1,480.10
Paycheck	02/24/21	49043	LUMSDEN, AARON L		-1,902.70
Paycheck	02/24/21	49044	ROBERTSON, SHANE E		-20.37
Paycheck	02/24/21	49045	ROTHENWANDER, RYAN R		-1,880.74
Paycheck	02/24/21	49046	SANDOVAL-SORIA, MARITZA L		-1,900.95
Paycheck	02/24/21	49047	VICE, ELIZABETH L		-1,764.70
Paycheck	02/24/21	49048	WESEMAN, DOUGLAS E		-2,006.78
Paycheck	02/24/21	49049	WILLIAMS, GLEN L		-1,892.19
Liability Check	02/24/21	49050	ICMA RETIREMENT CORPORATI...	304296	-2,347.94
Liability Check	02/24/21	49051	VALIC	53871	-1,050.00
Liability Check	02/24/21	49052	MECHANICS BANK		-594.23
Liability Check	02/24/21	49053	AFLAC	J1P16	-745.12
Liability Check	02/10/21	2270-900888	BUTTE COUNTY TREASURER F...	94-6000141	-12,506.74
Liability Check	02/10/21	2270-900889	EMPLOYMENT DEVELOPMENT ...	499-0413-9	-3,578.74
Liability Check	02/10/21	2270-900890	PUBLIC EMPLOYEES RETIREME...	0665	-9,227.70
Liability Check	02/24/21	2270-900891	BUTTE COUNTY TREASURER F...		-11,835.78
Liability Check	02/24/21	2270-900892	EMPLOYMENT DEVELOPMENT ...	499-0413-9	-2,416.16
Liability Check	02/24/21	2270-900893	PUBLIC EMPLOYEES RETIREME...	0665	-8,863.69
Total 1010 - Cash in County Treasury					-168,151.63
TOTAL					-168,151.63

8:03 AM

03/04/21

Butte County Mosquito and Vector Control District Month to Date Register As of March 3, 2021

Type	Date	Num	Name	Memo	Amount
1010 - Cash in County Treasury					
Check	03/01/21	49054	ADAPCO INC	VOID: REISSUED WITH C...	0.00
Check	03/01/21	49055	ADVANCED DOCUMENT CONCE...	VOID: RESISSUED WITH ...	0.00
Check	03/01/21	49056	CA NEWSPAPER DBA ENTERPRI...	VOID: REISSUED WITH C...	0.00
Check	03/01/21	49057	CALIFORNIA WATER SERVICE	VOID: REISSUED WITH C...	0.00
Check	03/01/21	49058	COMCAST BUSINESS	VOIDED CHECK # 49058 R...	0.00
Check	03/01/21	49060	HOME DEPOT	Voided check #49060 Repla...	0.00
Bill Pmt -Check	03/01/21	49074	ADAPCO INC	26 1200 lb bags of Vectoba...	-55,651.11
Bill Pmt -Check	03/01/21	49075	ADVANCED DOCUMENT CONCE...	Contract usage charge 12/1-...	-5.34
Bill Pmt -Check	03/01/21	49076	CA NEWSPAPER DBA ENTERPRI...	2021 Subscription renewal	-465.93
Bill Pmt -Check	03/01/21	49077	CALIFORNIA WATER SERVICE	1/20-2/17/2021 Water servic...	-56.01
Bill Pmt -Check	03/01/21	49078	COMCAST BUSINESS	8155600190502305 2/20-3/...	-401.19
Bill Pmt -Check	03/01/21	49079	DANS ELECTRICAL SUPPLY CO	Ballast	-75.08
Bill Pmt -Check	03/01/21	49080	HOME DEPOT	6035 322 0 0746 7677	-594.55
Bill Pmt -Check	03/01/21	49081	INTERSTATE BATTERIES	4 Batteries	-209.37
Bill Pmt -Check	03/01/21	49082	JASON JUSTESON	2020 Light Trap reimbursem...	-47.25
Bill Pmt -Check	03/01/21	49083	MATSON & ISOM TECHNOLOGY ...	00BUTTCO9	-1,039.00
Bill Pmt -Check	03/01/21	49084	MESSENGER PUBLISHING GRO...		-510.00
Bill Pmt -Check	03/01/21	49085	OREILLY		-174.69
Bill Pmt -Check	03/01/21	49086	PACIFIC DATA CONNECTION	Installed one data rack and t...	-1,719.15
Bill Pmt -Check	03/01/21	49087	RIEBES AUTO PARTS		-410.42
Bill Pmt -Check	03/01/21	49088	SCI CONSULTING GROUP	Levy submittal and admin s...	-9,143.00
Bill Pmt -Check	03/01/21	49089	STAPLES ADVANTAGE	110899	-30.07
Bill Pmt -Check	03/01/21	49090	TOYOTA MATERIAL HANDLING ...	Forklift maintenance	-253.65
Bill Pmt -Check	03/01/21	49091	UNIFIRST CORPORATION		-263.18
Bill Pmt -Check	03/01/21	49092	US BANK CORP PAYMENT SYST...	1/21-2/20/2021 various credi...	-4,201.78
Bill Pmt -Check	03/01/21	49093	WALMART COMMUNITY	6032 2020 0092 1859	-89.79
Total 1010 - Cash in County Treasury					-75,340.56
TOTAL					-75,340.56

9:57 AM

03/04/21

Accrual Basis

Butte County Mosquito and Vector Control District
Income by Customer Detail
February 2021

Type	Date	Num	Account	Amount	Balance
Pipers Patch Farms					
Payment	02/03/21	5212	1010 - Cash in County Treasury	1,631.23	1,631.23
Total Pipers Patch Farms				1,631.23	1,631.23
No name					
Deposit	02/01/21		1010 - Cash in County Treasury	5,818.41	5,818.41
Deposit	02/08/21		1010 - Cash in County Treasury	76,609.06	82,427.47
Deposit	02/17/21		1010 - Cash in County Treasury	31,320.98	113,748.45
Total no name				113,748.45	113,748.45
TOTAL				115,379.68	115,379.68

3:43 PM

03/04/21

Accrual Basis

Butte County Mosquito and Vector Control District
General Journal Transaction
February 18, 2021

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Class</u>	<u>Debit</u>	<u>Credit</u>
JE#20...		To reverse A...	1175 · Prepaid Expe...	Fund 227...		21,838.00
		To reverse A...	5140 · Health Insura...	Fund 227...	21,838.00	
		To reverse JE...	1175 · Prepaid Expe...	Fund 227...		2,704.59
		To reverse JE...	5140 · Health Insura...	Fund 227...	2,704.59	
					<u>24,542.59</u>	<u>24,542.59</u>
TOTAL					24,542.59	24,542.59

Butte County Mosquito and Vector Control District

3/4/21 9:54 AM

Register: 1175 · Prepaid Expense

From 06/30/16 through 03/04/21

Sorted by: Date, Type, Number/Ref

Date	Ref.	Payee	Account	Memo	Decrease C	Increase	Balance
06/30/16	AJE #16		5100 · Salaries & Bene...	To accrue healt...		21,838.00	21,838.00
06/30/17	JE2		5100 · Salaries & Bene...	Adjust prepaid ...		2,704.59	24,542.59
06/01/19	12152	CA AGRICULTUR...	2000 · Accounts Payable			200.00	24,742.59
06/14/19	1060904	ALLIANT INSURA...	2000 · Accounts Payable			557.08	25,299.67
06/17/19	RI10410...	FP MAILING SOLU...	2000 · Accounts Payable			113.66	25,413.33
06/24/19		VECTORBORNE DL...	2000 · Accounts Payable			1,859.00	27,272.33
07/01/19	JE#19-01		-split-	FY 19/20 prepa...	2,729.74		24,542.59
02/18/21	JE#20-07		-split-	To reverse AEJ...	21,838.00		2,704.59
02/18/21	JE#20-07		1175 · Prepaid Expens...	To reverse JE2 ...	2,704.59		0.00

Butte County Mosquito and Vector Control District
End of Month Check Register
As of February 28, 2021

1010 - Cash in County Treasury

Type	Date	Num	Name	Memo	Amount
Payment	02/03/2021	5212	Pipers Patch Farms	Payment received	1,631.23
Liability Check	02/03/2021	48963	AFLAC	Optional employee paid GAP insurance policies	-745.12
Bill Pmt -Check	02/03/2021	48964	ALHAMBRA & SIERRA SPRINGS	1/15/21 water delivery and cooler rental fees	-13.86
Bill Pmt -Check	02/03/2021	48965	BL GRIFFIN COMPANY	Horse and Bat fuel hoses	-956.31
Bill Pmt -Check	02/03/2021	48966	CALIFORNIA WATER SERVICE	12/18-1/19/2021 Water service for Chico	-48.91
Bill Pmt -Check	02/03/2021	48967	COMCAST BUSINESS	12/20/20-01/19/21 & 01/20/21-02/19/21 Oroville	-776.44
Bill Pmt -Check	02/03/2021	48968	FASTENAL INDUSTRIAL & CONSTRUCTION SUPP	Bat- Hose clamps	-16.75
Bill Pmt -Check	02/03/2021	48969	FEDAK & BROWN LLP	January 2021 sevices towards 6/30/2020 audit	-500.00
Bill Pmt -Check	02/03/2021	48970	HOME DEPOT	Wire protector kit, vacuum filters, phone line, disposable masks, roundup, light bulbs for light traps, & Misc.	-462.94
Bill Pmt -Check	02/03/2021	48971	INDUSTRIAL POWER PRODUCTS	Blades	-19.28
Bill Pmt -Check	02/03/2021	48972	INTERSTATE BATTERIES	4 Vehicle batteries	-584.02
Bill Pmt -Check	02/03/2021	48973	MAC TOOLS	brake press	-71.85
Bill Pmt -Check	02/03/2021	48974	MESSENGER PUBLISHING GROUP	1/22/2021 Public Notice	-145.00
Bill Pmt -Check	02/03/2021	48975	O'REILLY	Hub assembly	-155.66
Bill Pmt -Check	02/03/2021	48976	PBM SUPPLY & MFG INC	Poly tubing	-2.85
Bill Pmt -Check	02/03/2021	48977	PRINTWORX	2020 Annual Report prints	-1,363.42
Bill Pmt -Check	02/03/2021	48978	RIEBES AUTO PARTS	Bulbs, brake pads, and blades	-191.01
Bill Pmt -Check	02/03/2021	48979	UNIFIRST CORPORATION	Uniform rentals for staff	-178.18
Bill Pmt -Check	02/03/2021	48980	VERIZON WIRELESS	12/11-1/28/2020 District cellphone plans	-570.60
Bill Pmt -Check	02/03/2021	48981	WALMART COMMUNITY	Cable and misc.	-134.81
Paycheck	02/10/2021	48982	BALL, MATTHEW C	Paycheck	-3,302.94
Paycheck	02/10/2021	48983	BOYD, DELBERT L	Paycheck	-2,336.27
Paycheck	02/10/2021	48984	BRADFORD, AMANDA M	Paycheck	-2,222.17
Paycheck	02/10/2021	48985	CASSITY, SHANE M	VOID:	0.00
Paycheck	02/10/2021	48986	DELRIO CARRIEDO, EDITH	Paycheck	-1,577.26
Paycheck	02/10/2021	48987	DILLARD, ERIC L	Paycheck	-1,635.49
Paycheck	02/10/2021	48988	FAVILLA, CHARLES L	Paycheck	-1,387.53
Paycheck	02/10/2021	48989	GOFF, AARON P	Paycheck	-1,382.64
Paycheck	02/10/2021	48990	HENRY, PHILLIP D	Paycheck	-1,904.75
Paycheck	02/10/2021	48991	LASIK, DONALD A	Paycheck	-1,480.11
Paycheck	02/10/2021	48992	LUMSDEN, AARON L	Paycheck	-1,902.68
Paycheck	02/10/2021	48993	ROBERTSON, SHANE E	Paycheck	-20.38
Paycheck	02/10/2021	48994	ROTHENWANDER, RYAN R	Paycheck	-1,880.75
Paycheck	02/10/2021	48995	SANDOVAL-SORIA, MARITZA L	Paycheck	-1,900.93
Paycheck	02/10/2021	48996	VICE, ELIZABETH L	Paycheck	-1,764.70
Paycheck	02/10/2021	48997	WESEMAN, DOUGLAS E	Paycheck	-2,006.78
Paycheck	02/10/2021	48998	WILLIAMS, GLEN L	Paycheck	-1,892.17
Paycheck	02/10/2021	48999	CASSITY, SHANE M	Paycheck	-1,610.73
Liability Check	02/10/2021	49000	ICMA RETIREMENT CORPORATION	Deferred comp employee contributions	-2,347.94
Liability Check	02/10/2021	49001	VALIC	Deferred comp employee contributions	-1,050.00
Liability Check	02/10/2021	49002	MECHANICS BANK	4 employee HSA contributions	-594.23
Bill Pmt -Check	02/16/2021	49003	ADVANCED DOCUMENT CONCEPTS	Jan 2021 Contract services for printers	-165.03
Bill Pmt -Check	02/16/2021	49004	ALBERT BECK	Meeting allowance February 2021	-100.00
Bill Pmt -Check	02/16/2021	49005	BRUCE JOHNSON	Meeting allowance February 2021	-100.00
Bill Pmt -Check	02/16/2021	49006	BUTTE COUNTY MOSQUITO AND VECTOR CONT	Reimbursing petty cash acct., Adobe renewal	-179.88
Bill Pmt -Check	02/16/2021	49007	CA NEWSPAPER DBA ENTERPRISE RECORD	2021 Mosquito Control Public Notice	-259.08
Bill Pmt -Check	02/16/2021	49008	CARL STARKEY	Meeting allowance February 2021	-100.00
Bill Pmt -Check	02/16/2021	49009	COMCAST BUSINESS	2/6-3/5/2021	-375.68
Bill Pmt -Check	02/16/2021	49010	GOLDEN STATE RISK MANAGEMENT AUTHORITY	March 2021 Health Insurance	-27,844.00
Bill Pmt -Check	02/16/2021	49011	JAMES BO SHEPPARD	Meeting allowance February 2021	-100.00
Bill Pmt -Check	02/16/2021	49012	LARRY KIRK	Meeting allowance February 2021	-100.00
Bill Pmt -Check	02/16/2021	49013	MATSON & ISOM TECHNOLOGY CONSULTING	Monthly billing for February 2021	-420.00
Bill Pmt -Check	02/16/2021	49014	MEDICAL EYE SERVICES	March 2021	-278.15
Bill Pmt -Check	02/16/2021	49015	MELISSA SCHUSTER	Meeting allowance February 2021	-100.00
Bill Pmt -Check	02/16/2021	49016	MICHAEL BARTH	Meeting allowance February 2021	-100.00
Bill Pmt -Check	02/16/2021	49017	MINASIAN MEITH SOARES SEXTON & COOPER L	January 2021 Camp Fire and General services	-1,280.00
Bill Pmt -Check	02/16/2021	49018	NORTHGATE PETROLEUM CO	Jan 2021 Chico fuel	-85.43
Bill Pmt -Check	02/16/2021	49019	PACIFIC GAS AND ELECTRIC	Chico/ Oroville Monthly Utility bill	-10,157.77
Bill Pmt -Check	02/16/2021	49020	PHILIP LAROCCA	Meeting allowance February 2021	-100.00
Bill Pmt -Check	02/16/2021	49021	QUILL CORPORATION	Copy paper	-55.19
Bill Pmt -Check	02/16/2021	49022	RABCO PAYROLL SERVICES INC	Feb 2021 timekeeping system	-135.00
Bill Pmt -Check	02/16/2021	49023	RAMOS ENVIRONMENTAL SERVICES	Used oil and oil debris pick up	-460.61
Bill Pmt -Check	02/16/2021	49024	RECOLOGY BUTTTE COLUSA COUNTIES	January 2021 services	-114.51
Bill Pmt -Check	02/16/2021	49025	RIEBES AUTO PARTS	Solenoid	-61.23
Bill Pmt -Check	02/16/2021	49026	STEVE OSTLING	Meeting allowance February 2021	-100.00
Bill Pmt -Check	02/16/2021	49027	SUN LIFE FINANCIAL	March 2021	-2,260.14
Bill Pmt -Check	02/16/2021	49028	TONYS REFRIGERATION INC	Water filters for Oroville	-242.36
Bill Pmt -Check	02/16/2021	49029	UNIFIRST CORPORATION	Uniform rentals for staff	-166.98
Bill Pmt -Check	02/16/2021	49030	VERIZON WIRELESS	12/29-1/28/2020 District cellphone plans	-960.27
Bill Pmt -Check	02/16/2021	49031	WASTE MANAGEMENT	1/1-1/31/21 Chico services	-28.62
Bill Pmt -Check	02/16/2021	49032	US POSTAL SERVICE	Deposit on postage account	-500.00

Butte County Mosquito and Vector Control District
End of Month Check Register
 As of February 28, 2021

Type	Date	Num	Name	Memo	Amount
Paycheck	02/24/2021	49033	BALL, MATTHEW C	Paycheck	-3,302.93
Paycheck	02/24/2021	49034	BOYD, DELBERT L	Paycheck	-2,336.27
Paycheck	02/24/2021	49035	BRADFORD, AMANDA M	Paycheck	-569.55
Paycheck	02/24/2021	49036	CASSITY, SHANE M	Paycheck	-1,604.50
Paycheck	02/24/2021	49037	DELRIO CARRIEDO, EDITH	Paycheck	-1,577.23
Paycheck	02/24/2021	49038	DILLARD, ERIC L	Paycheck	-1,635.48
Paycheck	02/24/2021	49039	FAVILLA, CHARLES L	Paycheck	-1,387.52
Paycheck	02/24/2021	49040	GOFF, AARON P	Paycheck	-1,382.62
Paycheck	02/24/2021	49041	HENRY, PHILLIP D	Paycheck	-1,904.74
Paycheck	02/24/2021	49042	LASIK, DONALD A	Paycheck	-1,480.10
Paycheck	02/24/2021	49043	LUMSDEN, AARON L	Paycheck	-1,902.70
Paycheck	02/24/2021	49044	ROBERTSON, SHANE E	Paycheck	-20.37
Paycheck	02/24/2021	49045	ROTHENWANDER, RYAN R	Paycheck	-1,880.74
Paycheck	02/24/2021	49046	SANDOVAL-SORIA, MARITZA L	Paycheck	-1,900.95
Paycheck	02/24/2021	49047	VICE, ELIZABETH L	Paycheck	-1,764.70
Paycheck	02/24/2021	49048	WESEMAN, DOUGLAS E	Paycheck	-2,006.78
Paycheck	02/24/2021	49049	WILLIAMS, GLEN L	Paycheck	-1,892.19
Liability Check	02/24/2021	49050	ICMA RETIREMENT CORPORATION	Deferred comp employee contributions	-2,347.94
Liability Check	02/24/2021	49051	VALIC	Deferred comp employee contributions	-1,050.00
Liability Check	02/24/2021	49052	MECHANICS BANK	4 employee HSA contributions	-594.23
Liability Check	02/24/2021	49053	AFLAC	Optional employee paid GAP insurance policies	-745.12
Liability Check	02/10/2021	2270-900888	BUTTE COUNTY TREASURER FORM 8109B	Federal Taxes	-12,506.74
Liability Check	02/10/2021	2270-900889	EMPLOYMENT DEVELOPMENT DEPT	State taxes	-3,578.74
Liability Check	02/10/2021	2270-900890	PUBLIC EMPLOYEES RETIREMENT	PERS	-9,227.70
Liability Check	02/24/2021	2270-900891	BUTTE COUNTY TREASURER FORM 8109B	Federal Taxes	-11,835.78
Liability Check	02/24/2021	2270-900892	EMPLOYMENT DEVELOPMENT DEPT	State taxes	-2,416.16
Liability Check	02/24/2021	2270-900893	PUBLIC EMPLOYEES RETIREMENT	PERS	-8,863.69
Total 1010 - Cash in County Treasury					<u>-168,151.63</u>
TOTAL					<u>-168,151.63</u>